# AGENDA
# MUNICIPALITY OF ACME
# REGULAR COUNCIL MEETING
# Monday, November 23, 2026
# 6 p.m. Acme Village Office

**1. CALL TO ORDER, CONFIRMATION OF QUORUM AND DECLARATION OF CONFLICT OF INTEREST**

**2. ADOPTION OF THE AGENDA**

2.1 Additions or Deletions to the Agenda
2.2 Approval of Agenda

**3. DELEGATIONS**

**4. ADOPTION OF PREVIOUS MINUTES**

| | | |
|---|---|---|
| 4.1 | Adoption of November 9th, 2026 Regular Council Minutes | Doc 4.1 |

**5. BUSINESS**

| | | |
|---|---|---|
| 5.1 | Letter of Support for Grant funding for a Wastewater Treatment Facility | Doc 5.1/RFD 5.1 |
| 5.2 | Emerging Trends in Municipal Law | Doc 7.1/RFD 7.1 |

**6. BYLAWS AND POLICIES**

| | | |
|---|---|---|
| 6.1 | Third Reading of CAO Bylaw | Doc 6.1/RFD 6.1 |
| 6.2 | Rescind Bylaw 2027-01C | Doc 6.2/RFD 6.2 |
| 6.3 | Council Renumeration Bylaw 2027-02C | Doc 6.3/RFD 6.3 |

**7. INFORMATION**

**8. FINANCIAL**

8.1 Accounts Payable
8.2 Capital Budget 2027 - 2031
8.3 Operational Budget 2027 - 2031

## 9. COMMITTEE REPORTS

9.1 Council Reports

## 10. CORRESPONDENCE

## 11. COURSES AND MEETINGS

November 26th – PRMS AGM
December 14th – Regular Council Meeting
December 24th – January 1st – Office Closed for Christmas
January 11th – Regular Council Meeting

## 12. IN CAMERA

12.1 Disclosure Harmful to Business Interests of a Third Party (ATIA Section 19)

## 13. ADJOURNMENT

# MUNICIPALITY OF ACME
# REGULAR COUNCIL MEETING MINUTES
# Monday, November 9, 2026
# 6:00 PM - Acme Village Office

| | | |
|---|---|---|
| **COUNCIL PRESENT** | Mayor | Jason Bates |
| | Deputy Mayor | Rhonda Laking |
| | Councillor | Bruce McLeod |
| | Councillor | David Simmons |
| | Councillor | Doreen Ternowetsky |
| **STAFF PRESENT** | Administrative Advisor | Mike Haugen |

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## 1. CALL TO ORDER CONFIRMATION OF QUORUM AND DECLARATION OF CONFLICT OF INTEREST

Mayor Bates called the meeting to order at 6:01 p.m.

## 2. ADOPTION OF THE AGENDA

**RESOLUTION: 231-2026**

**MOVED** By Councillor McLeod that the agenda be approved as presented.

**CARRIED**

## 3. DELEGATIONS AND PUBLIC HEARINGS

None

## 4. ADOPTION OF PREVIOUS MINUTES

### 4.1 October 26, 2026, Organizational Meeting Minutes

**RESOLUTION: 232-2026**

**MOVED** By Councillor Ternowetsky that the minutes of the Organizational Meeting held Monday, October 26th, 2026, be approved as amended.

**CARRIED**

### 4.2 October 26, 2026, Regular Council Meeting Minutes

**RESOLUTION: 233-2026**

**MOVED** By Councillor Simmons that the minutes of the Regular Council Meeting held Monday, October 26, 2026, be approved as presented.

**CARRIED**

## 5. BUSINESS

### 5.1 Red Deer River Watershed Alliance

Council acknowledged the request for information.

### 5.2 2027 FCSS Budget

**RESOLUTION: 234-2026**

**MOVED** By Councillor Laking that the Village of Acme approve the proposed 2027 Knee hill Regional FCSS and Grant Writers budgets, as presented.

**CARRIED**

### 5.3 Health Tech Centre for Applied Learning and Innovation

**RESOLUTION: 235-2026**

**MOVED** By Councillor McLeod that the Village of Acme provide a letter of support for the Health tech Centre for Applied Learning & Innovation.

**CARRIED**

### 5.4 Council Remuneration Policy

**RESOLUTION: 236-2026**

**MOVED** By Councillor McLeod that Council adopt the proposed Council Remuneration Policy as amended.

**CARRIED**

## 6. DISPOSITION OF DELEGATION AND PUBLIC HEARING BUSINESS

None

## 7. BYLAWS and POLICIES

### 7.1 Bylaw 2026-12 Animal Control Bylaw

**RESOLUTION: 237-2026**

**MOVED** By Councillor Simmons that Council gives third and final reading to proposed Bylaw 2026-12, the Animal Control Bylaw, as presented.

**CARRIED**

### 7.2 Bylaw 2026-13 Chief Administrative Officer Bylaw

**RESOLUTION: 238-2026**

**MOVED** By Councillor McLeod that Council give first reading to proposed Bylaw 2026-13, the Chief Administrative Officer Bylaw, as amended.

**CARRIED**

**RESOLUTION: 239-2026**

**MOVED** By Councillor Ternowetsky that Council give second reading to proposed Bylaw 2026-13, the Chief Administrative Officer Bylaw, as presented.

**CARRIED**

## 8. INFORMATION

None.

## 9. FINANCIAL

### 9.1 Accounts Payable

**RESOLUTION: 240-2026**

**MOVED** By Councillor McLeod that Council approve payment of the Accounts Payable listing of November 9, 2026, in the amount of $9,071.38.

**CARRIED**

## 10. COUNCIL REPORTS

### 10.1 Council Reports

### 10.2 CAO Report

**RESOLUTION: 241-2026**

**MOVED** By Deputy Mayor Laking that the Council and CAO Reports be accepted as presented.

**CARRIED**

## 11. CORRESPONDENCE

### 11.1 Grant Writer Report – October 2026

### 11.2 Dental At Home Care Day

Council acknowledged receipt of the correspondence items.

## 12. COURSES AND MEETINGS

| | |
|---|---|
| November 23rd, 2026 | Regular Council Meeting |
| December 14th, 2026 | Regular Council Meeting |
| January 11th, 2027 | Regular Council Meeting |

## 13. IN CAMERA

**RESOLUTION: 242-2026**

**MOVED** By Councillor Ternowetsky that Council go In Camera at 7:48 p.m. for the following reason(s):

13.1 Disclosure Harmful to Business Interests of a Third Party (ATIA Section 19)

13.2 Disclosure Harmful to Intergovernmental Relations (ATIA Section 26)

13.3 Disclosure Harmful to Personal Privacy (AITA Section 20)

13.4 Advice from Officials (AITA Section 29)

**CARRIED**

**RESOLUTION: 243-2026**

**MOVED** By Councillor McLeod that Council returns to Open Session at 8:33 p.m.

**CARRIED**

**14. ADJOURNMENT**

**RESOLUTION: 244-2026**

**MOVED** By Mayor Bates that the meeting be adjourned at 8:35 p.m.

**CARRIED**

These minutes approved this _____ day of _____ 2026.

| | |
|---|---|
| _____ | _____ |
| Mayor | Deputy CAO |
| Jason Bates | Colleen Herrera |

# REQUEST FOR DECISION

AGENDA ITEM
Business
5.1

Subject:

Meeting Date: Monday, November 23, 2026

Presented By: Colleen Herrera, Deputy CAO

Link to Strat Plan: Maintain and Manage Capital Assets

| | |
|---|---|
| **Recommended Motion:** | That the Council of the Village of Acme give a Letter of Support to initiate the pursuit of grant funding for a Wastewater Treatment Facility located at the Lagoon |

| | |
|---|---|
| Background/ Proposal | Meeting with Ken from LM Industries on Friday, November 6th, 2026 at the Village Office with Colleen Herrera, Mark Baker and Elias Hernandez |
| Discussion/ Options/ Benefits/ Disadvantages: | The intent of providing a real world 'test case' for how the facility functions in cold weather climates. This would be an approximately 4-5 year partnership in order to allow a winter cycles and associated adjustments to the treatment. Based on what was presented, there would be no additional costs to the Village during this research phase as the work would be paid for by grant funding. Should they obtain a letter of support, Ken and his team would begin preparing applications through 2027 with the goal of construction sometime in 2028. |
| Financial Implications: | No Financial implications, just in-kind for the land needed at the Lagoon |
| Council Options: | 1. Go forward with the Letter of Support<br>2. Council may request further information by delegation<br>3. Council may refuse the request |
| Recommended Engagement: | Recommend to give the Letter of Support to pursue the grant funding and to have LM Industries present more information to Council. |
| Attachments: | 1. Information from LM Wastewater Solutions |
| Follow-up Actions: | |

Approval:
Colleen Herrera, Deputy CAO

# Company Profile

LM Wastewater

kmatsuda@LMwastewater.com +1 (780) 909 6142 B28 – 6020 2St. SE, Calgary, AB, T2H 2L8

## Water Solutions

For a small community

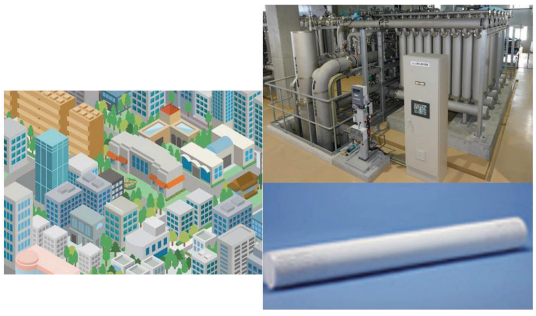


Surface water: SIPHON TANK



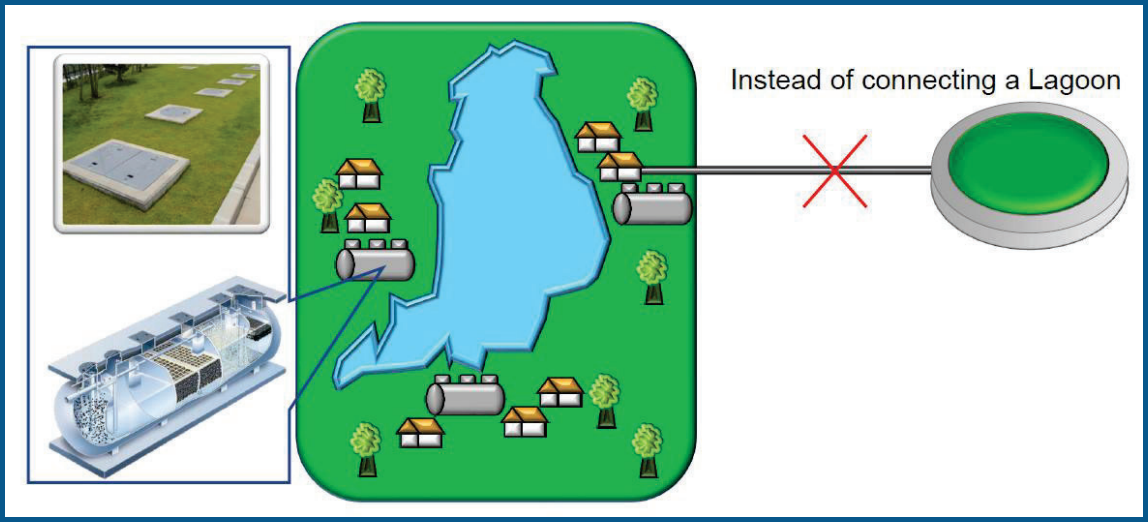
Groundwater: CHEMILES

For a large city



Surface water: Ceramic Membrane

## Jokaso (Decentralized Treatment System)




# Pre-Fabricated Oxidation Ditch (POD)



# POD Technology Partners

Sumitomo Heavy Industries Environment Co., Ltd.

Japan Sewage Works Agency

ABE NIKKO KOGYO CO.,LTD.

旭コンクリート工業株式会社
ASAHI CONCRETE WORKS CO., LTD.

# POD

- Packaged system for small-scale oxidation ditch process (OD).
- By using prefabricated concrete enables a short construction period and quality improvement.
- System is standardized by Japan Sewerage Works Agency, making it easy to design.

➢ Developed Since 1982
➢ Installation: 185 WWTPs

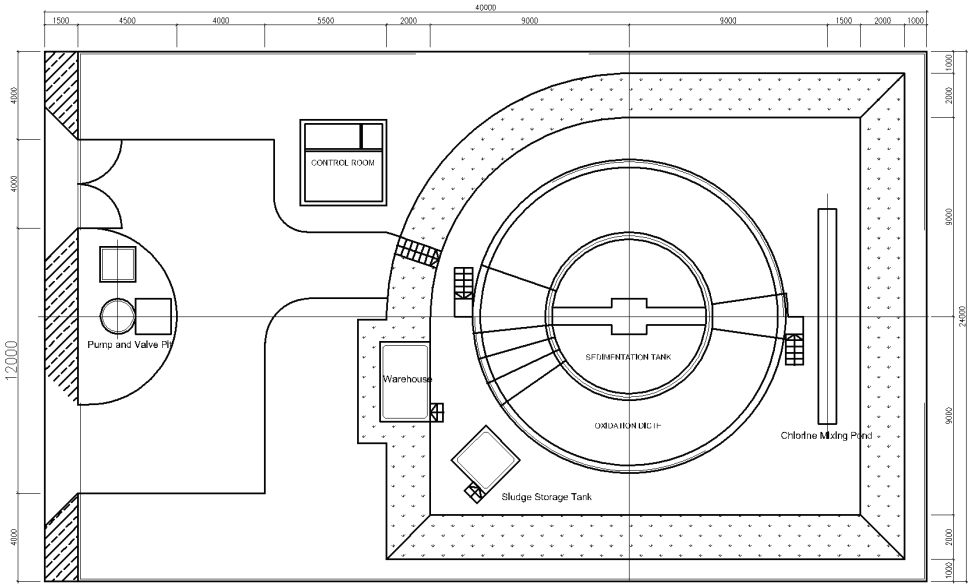


Watase WWTP (Kamikawa Town, Saitama Pref.)



Niita WWTP (Takanezawa Town, Tochigi Pref.)

# POD



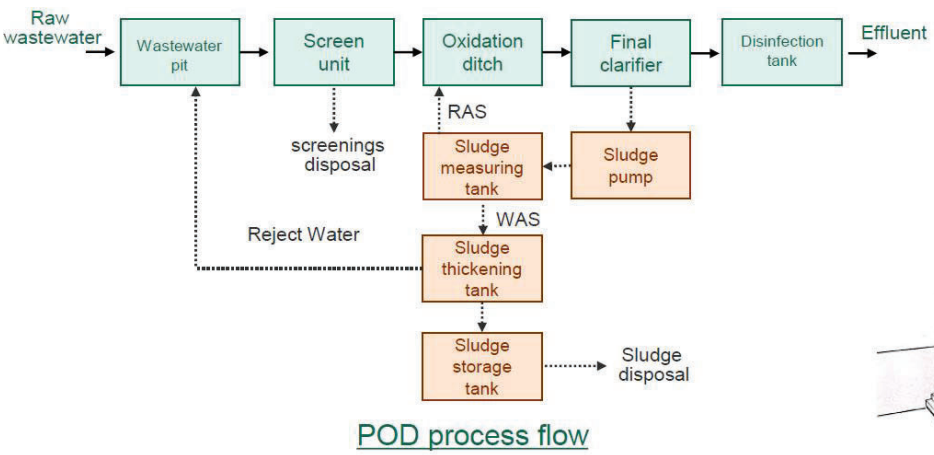

**300 $m^3$/day**

- **A = 960 $m^2$ = 10,333 $ft^2$**

**1,200 $m^3$/day**

- **A = 2,106 $m^2$ = 22,661 $ft^2$**

# POD



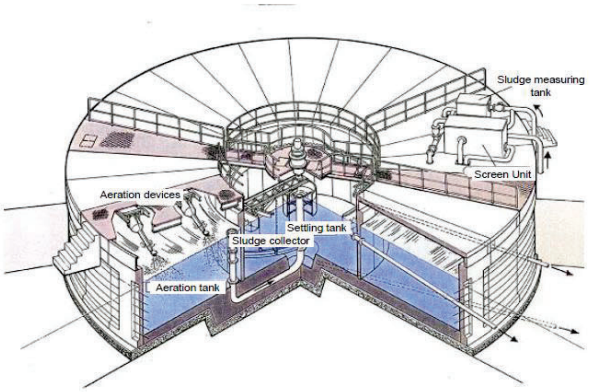

POD process flow



Prefabricated materials



Overview




- ✓ BOD, SS Removal : 95%
- ✓ T-N Removal: 70%*
- ✓ T-P Removal: 80%**

* : In case of the specific design and operation for nitrogen removal

** : In case of phosphorus removal by simultaneous coagulant

# POD

**Maintenance Period:**

Once a week (patrolling maintenance)

**Required Personnel:**

One operator

**Maintenance Items:**

- BOD, SS measuring
- MLSS, SVI measuring
- Removing Debris and Garbage
- Equipment Check
- Desludging

# POD

- By using prefabricated materials;
  - ✓ Shorten construction time
  - ✓ Reduce civil works in the construction field, such as excavation, laying out and concrete works

  ⇨ Significantly lower construction costs

- System is standardized;
  - ✓ Make it easy to spread POD system thought in Canada
  - ✓ Many local company access this technology

  ⇨ Promptly improve small municipal wastewater treatment

- Simple and seasoned design;
  - ✓ Automatic operation,
  - ✓ No need to be stationed

  ⇨ Considerably lower maintenance costs

# POD

- Looking for a site to pilot the tech.
- Treat sewage and discharge to lagoon
  - Afterwards, donate to the town
- Apply for grants or raise capital

https://www.eralberta.ca/technology-funding/agriculture-water-and-land-challenge/

**ELIGIBLE TECHNOLOGIES**

The following non-exhaustive examples show the kinds of projects ERA expects to see:

**Agriculture and agrifood**

- Precision agriculture, robotics, and autonomous equipment
- Nutrient and manure management
- Livestock methane reduction
- Controlled-environment agriculture and food processing
- Soil amendments and agrivoltaics
- Recovery of value from agricultural and food byproducts

**Water**

- Advanced treatment and filtration, including modular systems
- Desalination and salinity management
- Irrigation optimization
- Biological treatment and constructed wetlands
- Leak detection and automated monitoring
- Recovery and reuse of water or materials from treatment streams

**Land, forestry, and waste**

- Wellsite and infrastructure reclamation
- Treatment of contaminated soil and groundwater
- Tailings and mine-water treatment
- Bioremediation, reforestation, and ecosystem restoration
- Recycling, waste-to-value, and waste-to-energy
- Landfill methane reduction and resource recovery

# EMERGING TRENDS IN MUNICIPAL LAW

PRESENTED BY BROWNLEE LLP *Barristers & Solicitors*

**CALGARY** February 4th, 2027

**EDMONTON** February 11th, 2027

## EARLY BIRD PRICING

### CALGARY

*February 4th, 2027*

7:45 AM - 4:30 PM

Westin Airport Hotel
67Aero Dr NE
Calgary

IN-PERSON ONLY

BOOK TICKETS

Hotel: The Westin Calgary Aiport

### EDMONTON

*February 11th, 2027*

7:45 AM - 4:30 PM

Edmonton Expo Centre
7515-118 Ave NW
Edmonton

IN-PERSON | VIRTUAL

BOOK TICKETS

Hotel: Sandman Signature Edmonton Downtown

Address: 671 Aero Drive NE Calgary, AB T2E 7Y5

To book your room before January 7th, 2027, you can book online using this link:

BOOK YOUR HOTEL

Address: 10235 – 101 St. NW, Edmonton, AB T5J 3E9

To book your room before January 25th, 2027, you can book online using this link:

BOOK YOUR HOTEL

**EARLY BIRD PRICING *(UNTIL DECEMBER 5, 2026)***

***IN-PERSON*** **$225 (REGULAR $250)**
***VIRTUAL*** **$180 (REGULAR $200)**

# TOPICS OF INTEREST

## Alberta's Municipal Utilities: Infrastructure, Resilience and Change

Alberta municipalities are facing growing challenges in planning, funding and managing essential infrastructure. This session will explore emerging issues affecting municipal water, wastewater, stormwater and other utility systems, including aging infrastructure, climate resilience, rising costs and a changing provincial-municipal landscape.

## The Evolution of Municipal-Indigenous Relations

The legal and policy landscape governing Municipal-Indigenous relations continues to evolve. Recent property rights decisions raise important questions about their application in Treaty territory, while municipalities and Indigenous communities continue to navigate what reconciliation means in practice more than a decade after the Truth and Reconciliation Commission's Calls to Action. This session will highlight emerging developments, what municipalities should be watching, and the practical implications to consider.

## Alberta's Changing Industrial Assessment Landscape

Alberta's approach to industrial property assessment continues to evolve, with potential implications for municipal tax bases, revenues and relationships with industrial taxpayers. This session will highlight recent legislative changes and key issues municipalities should have on their radar.

# REQUEST FOR DECISION

AGENDA ITEM
7.2

| | |
|---|---|
| Subject: | **Bylaw 2026-13 Chief Administrative Officer Bylaw** |
| Meeting Date: | Monday, November 23, 2026 |
| Presented By: | Colleen Herrera, Deputy CAO |
| Link to Strat Plan: | Aligns with Vision and Mission |

| | |
|---|---|
| **Recommended Motions:** | 1. That Council give third and final reading to proposed Bylaw 2026-13, the Chief Administrative Officer Bylaw as presented. |

| | |
|---|---|
| Background/ Proposal | Administration has undertaken a review of the existing Chief Administrative Officer Bylaw (#2018-1) and is recommending updates for Council's consideration. This is an opportune time given the current recruitment of a CAO as well as recent legislative changes to the Municipal Government Act. |
| Discussion/ Options/ Benefits/ Disadvantages: | The proposed Bylaw 2026-13 would repeal two previous bylaws related to the CAO position and suggests updates that contain modernizations and incorporate best practices with the intent of providing clarity and creating efficiencies.<br><br>The existing CAO Bylaw, adopted in 2018, establishes the position of CAO and provides limited authority respecting personnel management, contracts, emergency expenditures, and delegation of duties. Its provisions largely reference the Municipal Government Act (MGA) without providing detailed guidance regarding governance relationships, delegated authority, information management, risk reporting, financial administration, legal authority, or accountability mechanisms.<br><br>The proposed bylaw maintains all statutory authorities currently granted to the CAO while providing greater clarity regarding the respective roles of Council and Administration, modernizing delegated authorities, and incorporating legislative changes that have occurred since 2018, including Alberta's new access to information and privacy legislation<br><br>Key differences between the current and proposed bylaws include: |

| Area | Bylaw 2018-01 | Proposed Bylaw 2026-13 |
|---|---|---|
| Governance Framework | Limited direction regarding Council-Administration relationships. | Establishes governance principles, clarifies Council's role in strategic leadership and administration's role in operations, and confirms that Council directs Administration through the CAO. |
| CAO Performance Management | No provisions respecting performance evaluation. | Requires Council to complete an annual written performance evaluation and establish goals for the CAO. |
| Acting and Interim CAO Appointments | Provides for Deputy CAO and Acting CAO appointments. | Clarifies authorities for Interim and Acting CAO appointments and provides procedures during vacancies or extended absences. |
| CAO Duties | Primarily references MGA responsibilities and | Provides a comprehensive description of statutory and |

| | | |
|---|---|---|
| | contains eight general authorities. | delegated duties including records management, legislative compliance, strategic planning, risk management, service delivery, reporting, and operational administration. |
| Human Resources | Allows hiring, dismissal, promotion and discipline of employees. | Establishes the CAO as Council's sole employee and grants exclusive responsibility for staffing, organizational structure, labour relations, compensation administration, performance management, discipline, and termination within approved budgets. |
| Financial Administration | Allows contract execution and emergency expenditures within policy limits. | Adds detailed authority for budget preparation, financial reporting, investments, procurement, tender awards, surplus asset disposal, and budget transfers within Council-approved budgets. |
| Contracts and Agreements | Limited authority respecting contracts and agreements. . | Clearly defines authority for operational agreements, grants, consultant retention, mutual aid agreements, utility agreements, easements, rights-of-way, and subdivision agreements. |
| Legal Authority | Not specifically addressed. | Establishes authority to retain and instruct legal counsel, manage litigation. |
| Access to Information and Privacy | Not addressed. | Designates the CAO as Head of the Municipality under Alberta's access and privacy legislation and assigns responsibility for those functions. . |
| Reporting and Accountability | Limited reporting requirements. | Requires regular operational, financial, delegated authority, and risk management reporting, together with an annual delegated authority report. |
| Emergency and Cybersecurity Authority | Addresses emergency expenditures only. | Expands authority to respond to emergencies affecting life, property, infrastructure, information systems, and municipal operations, subject to reporting to Council. |
| Indemnification | Not addressed. | Provides indemnification and legal cost protection for the CAO when acting in good faith within delegated authority and applicable law. |

Overall, the proposed bylaw does not materially change Council's authority or governance role. Rather, it provides greater clarity regarding Council-Administration

# REQUEST FOR DECISION

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|---|---|
| | relationships, modernizes delegated authorities, codifies existing administrative practices, incorporates current legislative requirements, and establishes stronger accountability and reporting mechanisms.<br><br>The proposed bylaw is intended to reduce ambiguity, improve administrative efficiency, and ensure the Village's governance framework remains consistent with contemporary municipal governance standards and current provisions of the Municipal Government Act.<br><br>As Council reviews the proposed Bylaw, Council should ensure that they are comfortable with the delegations as well as the checks and balances contained.<br>. |
| Financial Implications: | The are no financial implications related to the recommended motions. |
| Council Options: | 1. Council could recommend changes to the bylaw prior to adopting it.<br><br>2. Council could postpone readings of the document until further amendments or reviews take place.<br><br>3. Council could adopt the Bylaw as presented. |
| Recommended Engagement: | Information only. |
| Attachments: | 1. Proposed Bylaw #2026-13 Chief Administrative Officer Bylaw<br>2. Current Bylaw #2018-1 Chief Administrative Officer<br>3. Current Bylaw #2019-14 CAO Appointment Bylaw |
| Follow-up Actions: | The Village's website will be updated with the new Bylaw. |

Approval:
Colleen Herrera, Deputy CAO

**VILLAGE OF ACME**

**IN THE**

**PROVINCE OF ALBERTA**

**BYLAW 2026-13**

**CHIEF ADMINISTRATIVE OFFICER BYLAW**

**A BYLAW OF THE VILLAGE OF ACME, IN THE PROVINCE OF ALBERTA, TO ESTABLISH THE POSITION OF CHIEF ADMINISTRATIVE OFFICER. DEFINE RESPONSIBILITIES, DELEGATE POWERS DUTIES AND FUNCTIONS, AND CLARIFY THE GOVERNANCE AND ADMINISTRATIVE ROLES**

**WHEREAS** section 205 of the *Municipal Government Act* requires Council to establish a bylaw for the position of Chief Administrative Officer and appoint a person to carry out the powers, duties, and functions of such position;

**WHEREAS** section 203 of the *Municipal Government Act* permits Council to delegate any of its powers, duties or functions unless an enactment or bylaw provides otherwise;

**AND WHEREAS** Sections 207 and 208 of the *Municipal Government Act* prescribe the responsibilities and major administrative duties of the Chief Administrative Officer;

**NOW THEREFORE** the Council of Village of Acme in the Province of Alberta, duly assembled, enacts as follows:

## PART 1 – TITLE

1.1 This Bylaw may be referred to as the “Chief Administrative Officer Bylaw”.

## PART 2 – DEFINITIONS

2.1

(a) “Act” means the *Municipal Government Act, R.S.A. 2000, c M-26* as amended from time to time or any successor legislation.

(b) “Administrative Directive” means directives that are approved by the Chief Administrative Officer, focus on the internal workings of the municipality and primarily impact administrative processes.

(c) “Chief Administrative Officer” means the individual appointed to the position of Chief Administrative Officer for the Village of Acme within the meaning of the Act;

(d) “Council” means the Council of Village of Acme;

(e) “Village” means the Village of Acme

## PART 3 – GOVERNANCE PRINCIPLES

3.1 Council is responsible for governance, strategic direction, public policy, resource allocation and oversight. The CAO is responsible to administration and

operations. Council shall direct Administration only through the CAO. Individual Councillors shall not direct employees.

3.2 Council, by way of policy direction, shall guide the affairs of the Village through the CAO.

3.3 Council as a whole shall provide the CAO with an annual written performance evaluation of the results the CAO has achieved with respect to fulfilling the powers, duties, functions, and responsibilities of the position as well as establishment of goals for the upcoming year.

## PART 4 – ESTABLISHMENT OF OFFICE

4.1 Council hereby establishes the position of Chief Administrative Officer (CAO) with that title.

4.2 Council shall appoint the CAO by resolution

4.3 Council shall approve the terms of employment which shall be formalized via contract.

4.4 Council may, by resolution, appoint an Interim CAO during periods in which the CAO position is vacant.

4.5 The CAO may appoint an Acting CAO for periods in which the CAO will be away from their duties.

4.6 Council may, by resolution, appoint and prescribe the duties of an acting CAO, where an absence of greater that four (4) weeks may prevent the CAO from performing their duties, or where there is a vacancy in the position.

## PART 5 – POWERS AND DUTIES OF THE CAO

5.1 The CAO shall carry out any and all of the executive and administrative powers, duties and functions assigned to the CAO under the Act, or any other enactment or any and all powers, duties and functions delegated by Council.

5.2 The CAO is the principle administrative link between the administration and Council. Under the Act, the CAO:

(a) is the administrative head of the organization;

(b) ensures that the policies and programs of the Village are implemented; and,

(c) advises and informs Council on the operation and affairs of the Village;

5.3 Further, the CAO shall:

(a) issue direction and establish processes necessary to implement the decisions of Council as made through resolution, including Administrative Directives;

(b) maintain records;

(c) ensure legislative compliance;

(d) administer operations including organizational structure, compensation, and benefits, within Council's approved budget;

(e) manage assets and resources;

(f) support strategic planning;

(g) identify risks and opportunity;

(h) ensure effective municipal service delivery;

(i) ensure Council receives such information and reports as it requires to make effective policy decisions;

(j) attend, or be represented by a delegate, all meetings of Council and Council Committees and provide advice, guidance and consultation as required by Council;

(k) report to the Council on the effectiveness of its policies and programs and recommend changes thereto to achieve Council's objectives;

(l) enforce or cause to be enforced all bylaws and resolutions of the Council;

(m) develop satisfactory procedures concerning budget preparation and financial reporting of the Village's revenues and expenditures, including:

  (i) Preparation and submission to Council of annual budgets.

  (ii) Quarterly reports to the Council of operating and capital revenues and expenditures with explanations of significant variations, account reallocations, and investments.

  (iii) Reports to Council on any other matter either administrative or financial, that relates to the Village operations as may be requested by Council or which, in the opinion of the CAO, should be reported to Council.

(n) liaise with other local governments and the provincial and federal government when required;

(o) ensure the prompt and proper handling by the administration of all requests, inquiries, and complaints by residents and businesses of the Village, including the development of policies and procedures for dealing with complaints;

(p) keep informed about governmental and community affairs and ensure that the Council and the Village employees are made aware of significant trends;

(q) perform other duties as may be required by Council;

(r) authorize a temporary closure, in whole or in part, of any road at any time that a construction or maintenance project on or adjacent to the road may create a hazard;

(s) pursuant to the *Traffic Safety Act* or any other statute, authorize the placement from time to time of traffic control devices including devices restricting the speed of vehicles on roads under the jurisdiction of the Village and provide for a record of all locations to be kept; and,

(t) extend the time for endorsement of subdivision plans and for registration of subdivision plans in accordance with the Act and report any extensions to Council monthly.

5.4 The CAO is authorized to further delegate any power, duty, or function delegated by Council unless prohibited by legislation or Council direction. The CAO is authorized to permit or prohibit further delegations of any power, duty, or function delegated by Council to the CAO.

5.5 The CAO remains accountable for delegated authority.

5.6 The CAO is authorized to appoint:

(a) bylaw enforcement officers under the Act;

(b) development officers under the Act;

(c) the municipal assessor, under the Act;

(d) inspectors under the *Agricultural Pests Act, RSA 2000, c. A-8*

(e) inspectors under the *Weed Control Act, SA 2008, c. W-5-1*;

(f) fire guardians under the *Forest and Prairie Protection Act, RSA c. F-19; and,*

(g) returning officers under the *Local Authorities Election Act, RSA 200, C. L-21*.

5.7 The CAO is the Head of the Village within the meaning of the *Protection of Privacy Act, SA, 2024, c. P-28.5* and the *Access to Information Act, SA, 2024, c. A-1.4* and is responsible for the overall management of protection of privacy and access to information functions and responsibilities.

5.8 The CAO may consolidate bylaws in accordance with section 69 of the Act, if in the opinion of the CAO it would be convenient to do so.

## PART 6 – NATURAL PERSON POWERS

6.1 Subject to legislation and matters reserved to Council, the CAO is delegated authority to exercise the natural person powers of the Municipality necessary for municipal operations. The CAO shall report the exercise of such authority in accordance with legislation and Council policy.

## PART 7 – HUMAN RESOURCES

7.1 Within Council's approved budget, the CAO has exclusive responsibility for recruitment, hiring, appointments, organizational structure, compensation administration, labour relations, performance management, discipline and termination of employees. Council acknowledges that the CAO is Council's sole employee.

7.2 All employees and agents of the Village are subject to the supervision and control of the CAO. The CAO shall develop an organizational chart for the Village.

7.3 The CAO shall develop for approval of Council, a Human Resources Policy

covering governance-level directives of Council.

7.4 The CAO shall develop operational procedures dealing with personnel and has the authority to hire, appoint, promote, transfer, discipline and dismiss any employee.

## PART 8 – FINANCIAL ADMINISTRATION

8.1 The CAO shall prepare operating and capital budgets, monitor expenditures, administer banking and investments, collect revenues, manage financial controls, authorize budget transfers within approved budgets and provide financial reporting to Council.

8.2 Any budget transfers made under section 8.1 are to be used to facilitate an existing approved budget item and cannot create new services, programs, projects, or increase remuneration without approval of Council.

8.3 The CAO shall be the Village's Chief Purchasing Agent and shall have the authority to expend funds and arrange the purchase of goods and services as required, as per the approved budget.

8.4 Award all tenders and enter into all agreements and contracts required for the completion of such tenders following approved policies, subject to the expenditure being included in a Council-approved budget. Awarded tenders and their amount shall be reported to Council monthly.

8.5 The CAO shall ensure that any and all goods and services are purchased as per the Purchase and Procurement Policy as may be in place, as well as any other pertinent legislation such as the New West Partnership Trade Agreement and the Canadian Free Trade Agreement.

8.6 The CAO may fairly and transparently dispose of surplus assets in accordance with policy as may passed by Council from time to time.

8.7 The CAO may pay expenditures authorized through the budget and any amounts which the Village is legally required to pay pursuant to an order of judgement of a court, board, or other tribunal of competent jurisdiction, relating to any action against the Village.

## PART 9 – CONTRACTS, GRANTS, AND AGREEMENTS

9.1 The CAO may procure goods and services; execute contracts within approved budgets and policies; retain consultants; apply for, accept and administer grants; execute grant agreements; mutual aid agreements; training agreements; data-sharing agreements; and operational agreements and contracts as per section 9.2 and 9.3.

9.2 Operational agreements and contracts involve the delivery of services, procurement of goods, provision of insurance, maintenance, and capital project execution, as well as agreements where other municipalities or community groups, act as the service provider of day-to-day operations, within the approved Council budget.

9.3 Operational agreements do not include Development Agreements or intermunicipal cost sharing agreements such as those for Fire Services,

Recreation, Utility Access, and Transfer Station access unless otherwise stated by Council policy or resolution.

9.4 The CAO may execute easements, rights-of-way, utility agreements, encroachment agreements, and subdivision agreements. Acquisition or disposition of land remains subject to Council approval unless otherwise authorized.

## PART 10 – LEGAL AUTHORITY

10.1 The CAO may retain legal counsel, instruct legal counsel, manage litigation, accept service, and execute related documents. The CAO may initiate legal to defend proceedings against the Village and must have Council approval to commence legal proceedings against another party.

10.2 Retain and instruct legal counsel on matters involving any actual or potential legal and administrative proceedings involving the Village, subject to the *MGA* and notification of Council provisions.

## PART 11 – INFORMATION REQUESTS

11.1 The CAO shall facilitate Councillor information requests. Where a request is a Substantial Information Request, the CAO may provide cost estimates, timelines and seek Council direction regarding prioritization as per the Act.

## PART 12 – CONDUCT AND ACCOUNTABILITY

12.1 The CAO shall provide impartial advice to all members of Council, disclose significant operational, financial, legal, reputational and strategic risks, avoid conflicts of interest and act in the best interests of the Municipality.

12.2 Report to all of Council as per MGA and Regulations.

## PART 13 – EMERGENCY AND CYBERSECURITY AUTHORITY

13.1 The CAO may authorize emergency actions and expenditures necessary to protect life, property, infrastructure, information systems and municipal operations. All emergency actions shall be reported to Council as soon as practicable.

## PART 14 – REPORTING

14.1 The CAO shall provide regular operational, financial, delegated authority and risk management reports. A monthly report shall summarize significant contracts, grants, delegated authorities, and emergency expenditures.

## PART 15 – INDEMNIFICATION

15.1 The Municipality shall indemnify the CAO when acting in good faith within the scope of delegated authority and applicable law, meaning the Village will

indemnify the CAO, provided the CAO acts in the course and scope of their employment and acts in good faith to comply with an applicable resolution, bylaw, statute, policy, procedure, regulation or enactment.

15.2 As part of indemnification, the Village will provide coverage of reasonable legal fees for the CAO when section 15.1 applies.

**PART 16 – REPEAL OF PREVIOUS BYLAWS**

16.1 Upon the coming into force of this Bylaw, the following Bylaws are hereby repealed in their entirety:

(a) Bylaw #2018-01 – Chief Administrative Officer Bylaw

(b) Bylaw #2019-14 – CAO Appointment Bylaw

READ a first time this 9th day of November 2026.

READ a second time this 9th day of November 2026.

READ a third and final time this 23rd day of November 2026.

_____

Jason Bates, Mayor

_____

Colleen Herrera, Deputy CAO

# REQUEST FOR DECISION

AGENDA ITEM
Policy 6.2

Subject: **Council Remuneration Policy**

Meeting Date: Monday, November 23, 2026

Presented By: Colleen Herrera, Deputy CAO

Link to Strat Plan: Aligns with Vision and Mission

| | |
|---|---|
| **Recommended Motion:** | That Council rescind the Council Renumeration Policy #2027-01C dated November 9th, 2026 in it's entirety effective immediately. |

| | |
|---|---|
| Background/ Proposal | There were financial implications on the Renumeration Policy that was presented on November 9th, 2026 that were not identified in the RFD and it needs to be corrected. |
| Discussion/ Options/ Benefits/ Disadvantages: | Attached are copies of the current Council Remuneration Policy as well as the 2026-01C Policy. |
| Financial Implications: | There are no financial implications associated with the recommended motion. |
| Council Options: | 1. Council may rescind the policy as presented.<br>2. Council may make further amendments to the policy.<br>3. Council may maintain the existing policy (status quo). |
| Recommended Engagement: | Information only |
| Attachments: | 1. Policy 2027-01-C *to be rescinded*<br>2. Current Policy 2026-01-C |
| Follow-up Actions: | Administration will update the policy accordingly. |

Approval:
Colleen Herrera, Deputy CAO

| COUNCIL POLICY and PROCEDURE | | | |
|---|---|---|---|
| Section: | COUNCIL POLICIES | Policy No. | 2027-01C |
| Subject: | COUNCIL REMUNERATION | Effective: | Jan 1, 2027 |
| | | Replaces: | 2026-01C |

## 1 POLICY

### 1.01 Monthly Remuneration Payment

a) The Mayor, Deputy Mayor, and Councillors shall receive a monthly allowance as per Attachment A, which shall be considered remuneration for the following:

i. Attendance at regularly scheduled council meetings and committee of the whole meetings;

ii. Attendance at all budget meetings;

iii. Any and all preparation time required for all meetings;

iv. Any and all time spent on appointments, visitations, task, and reports relating to the Mayor's assigned committees, boards, or general Village business;

### 1.02 Per Diem Payment

a) All members of Council shall receive additional remuneration or per diem as follows:

i. For attendance at regularly assigned, internal or external committee meetings and annual general meetings as assigned and passed by Council resolution at the Organizational Meeting;

ii. For attendance at other meetings or for other purposes which have been approved by resolution of Council;

iii. Where remuneration is not provided by another board, commission, committee, or organization.

iv. For attendance at seminars, training sessions, conventions, and summits approved by Council.

b) Remuneration or per diem received for those purposes set out in Section 1.02 a) above, shall be paid as follows:

i. At the rate established as per Attachment A;

ii. Any meeting, seminar, training session, convention, or summit that lasts four (4) hours or less shall be considered to be one-half (0.5) day and shall be paid according to the amount set out in Attachment A;

iii. Any meeting, seminar, training session, convention, or summit exceeding four (4) hours shall be considered a full day and shall be paid according to the amount set out in Attachment A.

iv. Travel time to an out of town meeting, seminar, training session, convention, or summit shall be included in the calculation of daily remuneration or per diem;

c) At no time shall a council member accept remuneration from more than one party. Where remuneration by another board is available, members of council are to claim that remuneration.

1.03 **Time and Expense Sheets**

a) All members of Council shall be reimbursed for expenses incurred as per Attachment A where:

i. the member of Council is the appointed representative at the annual organizational meeting;

ii. or the member of Council is authorized to attend by Council.

b) All members or Council shall submit a Time Sheet monthly on a standard form, Attachment B, which may be amended from time to time. These sheets shall include:

i. Date of the meeting, seminar, training session, convention, etc.;

ii. Description and purpose of the meeting, seminar, training session, convention, etc.:

iii. When more than one person is attending the same meeting outside of the Village of Acme, members of council are encouraged to carpool.

c) All members of Council shall be required to submit an Expense Sheet monthly on a standard form, Attachment B, which may be amended from time to time. These sheets shall include:

i. Date the expense was incurred;

ii. Description, purpose, and details of the expense;

iii. Actual receipts are to be submitted.

d) Meal expenses shall be reimbursed up to a maximum of One Hundred dollars ($125.00) per day. Detailed till receipts must be submitted for reimbursement.

i. Alcohol expenses shall not be reimbursed.

ii. Gratuity up to Twenty percent (20%).

e) All Council expense forms shall be reviewed and approved by the CAO prior to payment;

f) Expenses related to events of a social or political nature shall not be reimbursed.

1.04 **Mandatory Education and Training**

a) All members of Council shall attend a governance training session immediately following their election or acclamation to Council. Any emergency management training and other training as may be required by Federal or Provincial Legislation.

b) The intent is that a training and orientation session will be scheduled in each election year within thirty (30) days following the election. If for some reason a member of Council cannot attend that session, he/she will work with the CAO to find an alternate training session.

1.05 **Conferences, Seminars, and Workshops**

a) The following events must be approved by Council resolution prior to any expenses being charged to the Village of Acme:

   i. Any annual conferences including, but not limited to, Alberta Urban Municipalities Association (ABmunis), Rural Municipalities Association (RMA), Federation of Canadian Municipalities (FCM), Community Planning Association of Alberta (CPAA) and Economic Developers Alberta (EDA); or

   ii. Any workshops or seminars to enhance their Council positions.

b) Once a member of Council's budgeted allotment has been depleted, any further requests for conference attendance or participation in workshops or seminars will be at that member's own expense.

1.06 **Technology**

a) All members of Council have access to a technology allowance of One Thousand Two Hundred dollars ($1,200) per four (4) year term to be used towards an upgrade to the technology required to access council information. This includes, but is not limited to:

   i. smartphone, tablet, or computer (includes Microsoft Office Suite).

b) The technology allowance is not to be used for monthly data plans or other monthly payments.

c) In the event a councillor leaves their elected position prior to the end of their term, no repayment of their used technology allowance shall be required.

1.07 **Review**

a) Council remuneration rates will be reviewed annually at the organizational meeting.

## 2 PURPOSE

2.01 The *Municipal Government Act* (Section 275.1) allows for compensation to be made to member of Council for duties performed. While it is recognized that the primary reason that individuals seek municipal public office is public service,

members of the Village of Acme Council shall be provided with fair and reasonable remuneration for their time and reimbursement for the expenses that they incur in fulfilling their responsibilities. This policy provides guidelines for the provision of remuneration to elected officials.

2.02 This Council Policy and Procedure is to ensure that the council remuneration and expense reimbursement practices comply with federal and provincial legislation and provide claimants with appropriate guidance relative to acceptable submissions.

## 3 SCOPE

3.01 This Council Policy and Procedure applies to all elected members of the Village of Acme Council.

## 4 AUTHORITY

4.01 The authority for this policy is by resolution of the Council of the Village of Acme.

4.02 The CAO is accountable and responsible for the development, evaluation, and implementation of this Policy.

4.03 The CAO reserves the right to exercise appropriate management judgement to take such actions as may be necessary to achieve the purpose of this policy.

## 5 DEFINITIONS

5.01 **Attendance** means attendance in person or via virtual attendance (e.g. Skype, Zoom, Teleconference, etc.)

5.02 **Board and Committee Meeting** means a meeting of a board or committee to which the Councillor has been appointed by resolution or bylaw of Council.

5.03 **Chief Administrative Officer (CAO)** means the Chief Administrative Officer of the Village of Acme as appointed by resolution or bylaw of council.

5.04 **Council or Members of Council** means the duly elected municipal officers of Acme and the Chief Elected Officer or Mayor.

5.05 **Half Day Meeting** means any conference, workshop, seminar, board or committee meeting less than four (4) hours, including travel time to and from.

5.06 **Full Day Meeting** means any conference, workshop, seminar, board or committee meeting in excess of four (4) hours, including travel time to and from.

5.07 **Acme** means the Village of Acme in the Province of Alberta.

5.08 **Official Capacity** means Council duties determined by their elected position.

5.09 **Regular Meeting** means the regularly scheduled meetings of council or Committee of the Whole meetings.

5.10 **Special Meeting** means a special meeting of Council as considered expedient by the Mayor or recommended by the Chief Administrative Officer.

## 6 REFERENCE and RELATED PERSONNEL POLICY and PROCEDURE

None.

## 7 PROCEDURE

7.01 Councillors shall be paid a monthly honorarium for their elected position as per Attachment A.

7.02 Councillors shall receive a per diem for all meetings they attend outside of regularly scheduled council meetings or Committee of the Whole meetings.

7.03 Councillors shall be reimbursed for time and expenses incurred by their position as councillor.

a) Each councillor shall submit a monthly time and expense sheet for all per diem compensation and reimbursement of expenses. All claimed expenses shall require attached receipts to receive reimbursement.

7.04 Councillors shall attend a governance training session immediately following their election or acclamation to Council.

7.05 Councillors may attend annual conferences or workshops as a member of Council. Attendance of any conferences or workshops must be approved by Council resolution prior to any expenses being charged to the Village of Acme.

7.06 Councillors are eligible to be reimbursed once per term for technology upgrades. Receipts for technology upgrades must be submitted with a completed expense sheet to receive reimbursement.

7.07 This Council Remuneration policy shall be reviewed once per year prior to the passing of the annual budget.

## 8 ATTACHMENTS

Attachment A – Remuneration Schedule

Attachment B – Time and Expense Sheet

## 9 POLICY APPROVAL

Signed: _____ Date: _____

*(Chief Administrative Officer)*

Signed: _____ Date: _____

*(Mayor)*

**ATTACHMENT A – Remuneration Schedule**

| **Acme Council Remuneration effective Jan 1, 2027** | | | |
|---|---|---|---|
| | | | |
| **Honorarium Monthly** | Mayor | $627.00 /mo | |
| | Deputy Mayor | $574.75 /mo | |
| | Councillor | $553.85 /mo | |
| | | | |
| **Board, Committee Meetings** | | | |
| **Full Day** | 4 hours plus | $200.00 | |
| **Half Day** | Under 4 hours | $100.00 | |
| | | | |
| **Travel** | | | |
| **Meals** | | $125/day | Receipts Required |
| **Gratuity** | | | To a max of 20% |
| **Expenses** | | At cost | Receipts Required |
| **Mileage/km** | | Government Rate | To change as Government rates change |
| | | | |
| **Training** | | | As per Council motions |
| | | | |
| **Phone/Computer** | | $1,200.00 | Once per term of office |
| | | | |
| **Benefits** | | Available | |
| | | | |

## ATTACHMENT B – Time and Expense Sheet

| Village of Acme Council Time and Expense Form | |
|---|---|
| Name: | |
| Position: | |
| Month: | |

| | | | Column #1 | Column # 2 | Column #3 | Column #4 | Column #5 | Column #6 | Column #7 |
|---|---|---|---|---|---|---|---|---|---|
| Date DD/MM/YY | Meeting/Conference/ Workshop Attended | Location of Meeting | Mileage # of km ($0.58/km) | Meals (receipts to $75/day) | Parking (receipts) | Cars/Hotel (receipts) | Other Expenses (receipts) | Honorarium Half Day: $100 | Honorarium Full Day: $200 |
| | | | | | | | | | |
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| | | | | | | | | | |
| Column Totals | | | $ - | $ - | $ - | $ - | $ - | $ - | $ - |
| | | | | | | Time & Expense Sheet Total | | | $ - |

| Administration Use | | G/L # | AMOUNT |
|---|---|---|---|
| MEETINGS/MILEAGE/MEALS | | | |
| OTHER EXPENSES | | | |
| DATE PAID: | | | |
| CHEQUE #: | | | |

| Signature: | |
|---|---|

# REQUEST FOR DECISION

AGENDA ITEM
Policy 6.3

Subject: **Council Remuneration Policy**

Meeting Date: Monday, November 23, 2026

Presented By: Colleen Herrera, Deputy CAO

Link to Strat Plan: Aligns with Vision and Mission

| | |
|---|---|
| **Recommended Motion:** | That Council approve the Council Remuneration Policy as presented. |

| | |
|---|---|
| Background/ Proposal | At the most recent Organizational Meeting Council requested that the Council Remuneration Policy be brought to the November 9th Regular Council Meeting for review. |
| Discussion/ Options/ Benefits/ Disadvantages: | Attached are copies of the current Council Remuneration Policy as well as the proposed replacement.<br><br>In addition to updating dates, the only change between the two policies is the proposed addition of 1.03 (f):<br><br>*f) Expenses related to events of a social or political nature shall not be reimbursed.* |
| Financial Implications: | There are no financial implications associated with the recommended motion. |
| Council Options: | 1. Council may adopt the policy as amended.<br><br>2. Council may make further amendments to the policy.<br><br>3. Council may maintain the existing policy (status quo). |
| Recommended Engagement: | Information only |
| Attachments: | 1. Proposed Policy 2027-02-C<br>2. Current Policy 2026-01-C |
| Follow-up Actions: | Administration will update the policy accordingly. |

Approval:
Colleen Herrera, Deputy CAO

| COUNCIL POLICY and PROCEDURE | | | |
|---|---|---|---|
| Section: | COUNCIL POLICIES | Policy No. | 2027-02C |
| Subject: | COUNCIL REMUNERATION | Effective: | January 1, 2027 |
| Approval: | Council Motion #: | Replaces: | 2027-01C |

## 1 POLICY

### 1.01 Remuneration Payment

a) The Mayor, Deputy Mayor, and Councillors shall receive an allowance as per Attachment A, which shall be considered remuneration for the following:

i. Attendance at regularly scheduled council meetings and committee of the whole meetings;

ii. Attendance at all budget meetings;

iii. Any and all preparation time required for all meetings;

iv. Any and all time spent on appointments, visitations, task, and reports relating to the Mayor's assigned committees, boards, or general Village business;

### 1.02 Per Diem Payment

a) All members of Council shall receive additional remuneration or per diem as follows:

i. For attendance at regularly assigned, internal or external committee meetings and annual general meetings as assigned and passed by Council resolution at the Organizational Meeting;

ii. For attendance at other meetings or for other purposes which have been approved by resolution of Council;

iii. Where remuneration is not provided by another board, commission, committee, or organization.

iv. For attendance at seminars, training sessions, conventions, and summits approved by Council.

b) Remuneration or per diem received for those purposes set out in Section 1.02 a) above, shall be paid as follows:

i. At the rate established as per Attachment A;

ii. Any meeting, seminar, training session, convention, or summit that lasts four (4) hours or less shall be considered to be one-half (0.5) day and shall be paid according to the amount set out in Attachment A;

iii. Any meeting, seminar, training session, convention, or summit exceeding four (4) hours shall be considered a full day and shall be paid according to the amount set out in Attachment A.

iv. Travel time to an out of town meeting, seminar, training session, convention, or summit shall be included in the calculation of daily remuneration or per diem;

c) At no time shall a council member accept remuneration from more than one party. Where remuneration by another board is available, members of council are to claim that remuneration.

1.03 **Time and Expense Sheets**

a) All members of Council shall be reimbursed for expenses incurred as per Attachment A where:

i. the member of Council is the appointed representative at the annual organizational meeting;

ii. or the member of Council is authorized to attend by Council.

b) All members or Council shall submit a Meeting Honorarium Time Sheet on a standard form, which may be amended from time to time. These sheets shall include:

i. Date of the meeting, seminar, training session, convention, etc.;

ii. Description and purpose of the meeting, seminar, training session, convention, etc.:

iii. When more than one person is attending the same meeting outside of the Village of Acme, members of council are encouraged to carpool.

c) All members of Council shall be required to submit a Mileage and Expense Sheet on a standard form, which may be amended from time to time. These sheets shall include:

i. Date the expense was incurred;

ii. Description, purpose, and details of the expense;

iii. Actual receipts are to be submitted.

d) Meal expenses shall be reimbursed up to a maximum of one hundred twenty five dollars ($125.00) per day. Detailed till receipts must be submitted for reimbursement.

i. Alcohol expenses shall not be reimbursed.

ii. Gratuity up to twenty percent (20%) may be included.

e) All Council expense forms shall be reviewed and approved by the CAO prior to payment;

f) Expenses related to events of a social or political nature shall not be reimbursed.

1.04 **Mandatory Education and Training**

a) All members of Council shall attend a governance training session immediately following their election or acclamation to Council. Any emergency management training and other training as may be required by Federal or Provincial Legislation.

b) The intent is that a training and orientation session will be scheduled in each election year within thirty (30) days following the election. If for some reason a member of Council cannot attend that session, he/she will work with the CAO to find an alternate training session.

1.05 **Conferences, Seminars, and Workshops**

a) The following events must be approved by Council resolution prior to any expenses being charged to the Village of Acme:

   i. Any annual conferences including, but not limited to, Alberta Municipalities (AB Munis), Rural Municipalities Association (RMA), Federation of Canadian Municipalities (FCM), Community Planning Association of Alberta (CPAA) and Economic Developers Alberta (EDA); or

   ii. Any workshops or seminars to enhance their Council positions.

b) Once a member of Council's budgeted allotment has been depleted, any further requests for conference attendance or participation in workshops or seminars will be at that member's own expense.

1.06 **Technology**

a) All members of Council have access to a technology allowance of one thousand two hundred dollars ($1,200) per four (4) year term to be used towards an upgrade to the technology required to access council information. This includes, but is not limited to:

   i. Smartphone, tablet, or computer (includes Microsoft Office Suite).

b) The technology allowance is not to be used for monthly data plans or other monthly payments.

c) In the event a councillor leaves their elected position prior to the end of their term, no repayment of their used technology allowance shall be required.

1.07 **Review**

a) Council remuneration rates will be reviewed annually.

## 2 PURPOSE

2.01 The *Municipal Government Act* (Section 275.1) allows for compensation to be made to member of Council for duties performed. While it is recognized that the primary reason that individuals seek municipal public office is public service, members of the Village of Acme Council shall be provided with fair and reasonable remuneration for their time and reimbursement for the expenses that

they incur in fulfilling their responsibilities. This policy provides guidelines for the provision of remuneration to elected officials.

2.02 This Council Policy and Procedure is to ensure that the council remuneration and expense reimbursement practices comply with federal and provincial legislation and provide claimants with appropriate guidance relative to acceptable submissions.

## 3 SCOPE

3.01 This Council Policy and Procedure applies to all elected members of the Village of Acme Council.

## 4 AUTHORITY

4.01 The authority for this policy is by resolution of the Council of the Village of Acme.

4.02 The CAO is accountable and responsible for the development, evaluation, and implementation of this Policy.

4.03 The CAO reserves the right to exercise appropriate management judgement to take such actions as may be necessary to achieve the purpose of this policy.

## 5 DEFINITIONS

5.01 **Attendance** means attendance in person or via virtual attendance (e.g. Skype, Zoom, Teleconference, etc.)

5.02 **Board and Committee Meeting** means a meeting of a board or committee to which the Councillor has been appointed by resolution or bylaw of Council.

5.03 **Chief Administrative Officer (CAO)** means the Chief Administrative Officer of the Village of Acme as appointed by resolution or bylaw of council.

5.04 **Council or Members of Council** means the duly elected municipal officers of Acme and the Chief Elected Officer or Mayor.

5.05 **Half Day Meeting** means any conference, workshop, seminar, board or committee meeting four (4) hours less, including travel time to and from.

5.06 **Full Day Meeting** means any conference, workshop, seminar, board or committee meeting in excess of four (4) hours, including travel time to and from.

5.07 **Acme** means the Village of Acme in the Province of Alberta.

5.08 **Official Capacity** means Council duties determined by their elected position.

5.09 **Regular Meeting** means the regularly scheduled meetings of council or Committee of the Whole meetings.

5.10 **Special Meeting** means a special meeting of Council as considered expedient by the Mayor or recommended by the Chief Administrative Officer.

## 6 REFERENCE and RELATED PERSONNEL POLICY and PROCEDURE

None.

## 7 PROCEDURE

7.01 Councillors shall be paid an honorarium for their elected position as per Attachment A.

7.02 Councillors shall receive per diem for all meetings they attend outside of regularly scheduled council meetings and committee of the whole meetings as per Attachment A.

7.03 Councillors shall be reimbursed for time and expenses incurred by their position as councillor.

a) Each councillor shall submit a Meeting Honorarium Time Sheet for all per diem compensation and a Mileage and Expense Sheet for reimbursement of expenses. All claimed expenses shall require attached receipts to receive reimbursement.

7.04 Councillors shall attend a governance training session immediately following their election or acclamation to Council.

7.05 Councillors may attend annual conferences or workshops as a member of Council. Attendance of any conferences or workshops must be approved by Council resolution prior to any expenses being charged to the Village of Acme.

7.06 Councillors are eligible to be reimbursed once per term for technology upgrades. Receipts for technology upgrades must be submitted with a completed expense sheet to receive reimbursement.

7.07 This Council Remuneration policy shall be reviewed once per year prior to the passing of the annual budget.

## 8 ATTACHMENTS

Attachment A – Remuneration Schedule

## 9 POLICY APPROVAL

Deputy CAO: _____ Mayor: _____

Date: _____ Date: _____

## ATTACHMENT A – REMUNERATION SCHEDULE

| Acme Council Remuneration 2027 | | | |
|---|---|---|---|
| | | | |
| **Honorarium Monthly** | Mayor | $6,897.00 annually *($265.27 / pay period)* | Paid Bi-weekly |
| | Deputy Mayor | $6,207.30 annually *($238.74 / pay period)* | Paid Bi-weekly |
| | Councillor | $6,000.39 annually *($230.78 / pay period)* | Paid Bi-weekly |
| | | | |
| **Committee Meetings / Conferences / Seminars / Trainings** | | | |
| **Full Day** | Exceeding 4 hours | $200.00 | Meeting time includes travel time to and from the meeting. |
| **Half Day** | 4 hours or less | $100.00 | Meeting time includes travel time to and from the meeting. |
| | | | |
| **Travel Expenses** | | | |
| **Meals** | | $125 / day | Receipts Required |
| **Gratuity** | | 20% Maximum | |
| **Expenses** | | At cost | Receipts Required |
| **Mileage/km** | | Federal Government Rate | To change as Government rates change |
| | | | |
| **Training** | | | As per Council motions |
| | | | |
| **Phone/Computer** | | $1,200.00 | Once per term of office |
| | | | |
| **Benefits** | | Available | |
| | | | |

D+A8+A1:Q+A1:Q8

# 2028-2032 Proposed 5 year Capital Budget

| Cost | | | Allocation | Source - Grants | | | | | | | Municipal Portion | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Revenue Source | | | | CCBF | | LGFF | | | | | Balance | Reserve | Sale of Asset | From Cash |
| **2028** | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | |
| 2028 allocation | | | | **$86,000** | | **$222,500** | | | | | | | | |
| Fire Truck pmts end 2031 | $15,750 | 2031 | | | | | | | | | | | | |
| Public Works | $50,000 | reserve | | | | | | | | | | | | |
| Sidewalks | $30,000 | 2028 | | | | | | | | | | | | |
| | | | | | | | | | | | | | | |
| Wheeler Ave North | $400,000 | 2028 | | | | | | | | | | | | |
| Wheeler Ave South | $600,000 | 2028 | | | | | | | | | | | | |
| South Lift Station | $1,000,000 | shared | | | | | | | | | | | | |
| Prospect Ave | $1,400,000 | deferred | | | | | | | | | | | | |
| Skating Rink Concrete | $100,000 | deferred | | | | | | | | | | | | |
| Dog Park | $40,000 | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | |
| Campground | $6,000 | 2028 | | | | | | | | | | | | |
| New Fire Hall | $450,000 | deferred | | | | | | | | | | | | |
| Main Street Revitalization | | deferred | | | | | | | | | | | | |
| Electronic Reader Boards | $120,000 | deferred | | | | | | | | | | | | |
| | | | | | | | | | | | | | | |
| Washroom at Rose Park | | deferred | | | | | | | | | | | | |
| | | | | | | | | | | | | | | |
| Acme Hwy Signage | $200,000 | deferred | | | | | | | | | | | | |
| **Sub-total** | | | | | | | | | | | | | | |
| **Total Expenditures** | **$4,411,750** | | | | | | | | | | | | | |
| **Balance of account** | | | | | | | | | | | | | | |
| **2029** | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | |
| 2029 allocation | | | | **$86,000** | | **$200,000** | | | | | | | | |
| Fire Truck pmts end 2031 | $15,750 | 2031 | | | | | | | | | | | | |
| Public Works | $50,000 | reserve | | | | | | | | | | | | |
| Sidewalks | $30,000 | 2029 | | | | | | | | | | | | |
| | | | | | | | | | | | | | | |
| Wheeler North | | | | | | | | | | | | | | |
| Wheeler South | | | | | | | | | | | | | | |
| South Lift Station | | | | | | | | | | | | | | |
| Prospect Ave | $1,400,000 | deferred | | | | | | | | | | | | |
| Skating Rink Concrete | $100,000 | deferred | | | | | | | | | | | | |
| Dog Park | $40,000 | deferred | | | | | | | | | | | | |
| Campground | $6,000 | 2029 | | | | | | | | | | | | |
| | | | | | | | | | | | | | | |
| New Fire Hall | $450,000 | deferred | | | | | | | | | | | | |
| Main Street Revitalization | | deferred | | | | | | | | | | | | |
| Electronic Reader Boards | $120,000 | deferred | | | | | | | | | | | | |
| Pacific Park Gazebo | | | | | | | | | | | | | | |
| Washroom at Rose Park | | deferred | | | | | | | | | | | | |
| | | | | | | | | | | | | | | |
| Acme Hwy Signage | $200,000 | deferred | | | | | | | | | | | | |
| | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | |
| **Sub-total** | | | | | | | | | | | | | | |
| **Total Expenditures** | **$2,411,750** | | | | | | | | | | | | | |

| Balance of account | | | | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **2030** | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | |
| 2030 allocation | | | | | **$86,000** | | **$240,000** | | | | | | | | | |
| Fire Truck pmts end 2031 | $15,750 | 2031 | | | | | | | | | | | | | | |
| Public Works | $50,000 | reserve | | | | | | | | | | | | | | |
| Sidewalks | $30,000 | 2030 | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | |
| Wheeler North | | | | | | | | | | | | | | | | |
| Wheeler South | | | | | | | | | | | | | | | | |
| South Lift Station | | | | | | | | | | | | | | | | |
| Prospect Ave | $1,400,000 | 2030 | | | | | | | | | | | | | | |
| Skating Rink Concrete | $100,000 | deferred | | | | | | | | | | | | | | |
| Dog Park | $40,000 | deferred | | | | | | | | | | | | | | |
| Campground | $6,000 | 2030 | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | |
| New Fire Hall | $450,000 | deferred | | | | | | | | | | | | | | |
| Main Street Revitalization | | deferred | | | | | | | | | | | | | | |
| Electronic Reader Boards | $120,000 | deferred | | | | | | | | | | | | | | |
| Pacific Park Gazebo | | | | | | | | | | | | | | | | |
| Washroom at Rose Park | | deferred | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | |
| Acme Hwy Signage | $200,000 | deferred | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | |
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| | | | | | | | | | | | | | | | | |
| **Sub-total** | | | | | | | | | | | | | | | | |
| **Total Expenditures** | **$2,411,750** | | | | | | | | | | | | | | | |
| **balance of account** | | | | | | | | | | | | | | | | |

| **2031** | | | | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | | | | | | | | | | | |
| 2031 allocation | | | | | **$86,000** | | **$240,000** | | | | | | | | | |
| Fire Truck pmts end 2031 last one | $15,750 | 2031 | | | | | | | | | | | | | | |
| Public Works | $50,000 | reserve | | | | | | | | | | | | | | |
| Sidewalks | $30,000 | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | |
| Wheeler North | | | | | | | | | | | | | | | | |
| Wheeler South | | | | | | | | | | | | | | | | |
| South Lift Station | | | | | | | | | | | | | | | | |
| Prospect Ave | | | | | | | | | | | | | | | | |
| Skating Rink Concrete | $100,000 | deferred | | | | | | | | | | | | | | |
| Dog Park | $40,000 | deferred | | | | | | | | | | | | | | |
| Campground | $6,000 | 2031 | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | |
| New Fire Hall | $450,000 | deferred | | | | | | | | | | | | | | |
| Main Street Revitalization | | deferred | | | | | | | | | | | | | | |
| Electronic Reader Boards | $120,000 | deferred | | | | | | | | | | | | | | |
| Pacific Park Gazebo | | | | | | | | | | | | | | | | |
| Washroom at Rose Park | | deferred | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | |
| Acme Hwy Signage | $200,000 | deferred | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | |
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|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **Sub-total** | | | | | | | | | | | | | | | | |
| **Total Expenditures** | **$1,011,750** | | | | | | | | | | | | | | | |
| **balance of account** | | | | | | | | | | | | | | | | |
| **2032** | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | |
| 2032 allocation | | | | | **$86,000** | | **$250,000** | | | | | | | | | |
| Public Works | $50,000 | reserve | | | | | | | | | | | | | | |
| Sidewalks | $30,000 | 2032 | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | |
| Wheeler Ave North | | | | | | | | | | | | | | | | |
| Wheeler Ave South | | | | | | | | | | | | | | | | |
| South Lift Station | | | | | | | | | | | | | | | | |
| Prospect Ave | $1,400,000 | deferred | | | | | | | | | | | | | | |
| Skating Rink Concrete | $100,000 | deferred | | | | | | | | | | | | | | |
| Dog Park | $40,000 | | | | | | | | | | | | | | | |
| Campground | $6,000 | 2032 | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | |
| New Fire Hall | $450,000 | deferred | | | | | | | | | | | | | | |
| Main Street Revitalization | | deferred | | | | | | | | | | | | | | |
| Electronic Reader Boards | $120,000 | deferred | | | | | | | | | | | | | | |
| Pacific Park Gazebo | | | | | | | | | | | | | | | | |
| Washroom at Rose Park | | deferred | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | |
| Acme Hwy Signage | $200,000 | deferred | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | |
| **Sub-total** | | | | | | | | | | | | | | | | |
| **Total Expenditures** | **$2,396,000** | | | | | | | | | | | | | | | |
| **Balance of account** | | | | | | | | | | | | | | | | |

D+A8+A1:Q+A1:Q8

## 2027 Capital Budget DRAFT discussion November 23, 2026

| Cost | | | Allocation | Source - Grants | | | | | | | | Municipal Portion | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Project | | | | FGTF | | LGFF | | AMWWP Pumphouse | HISA | line of Credit $2,000,000 | | Balance | Reserve | Sale of Asset | From Cash |
| | | | | | | | | | **$36,763** | | | | **$69,662** | | |
| | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | |
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## 2027

| | | | | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Carry Forward | | | | | **$191,073** | | | | | | | | | | | |
| **Potential 2026 Allocations** | | | | **Allocation** | **$50,000** | | **$266,890** | | | | | | | | | |
| Fire Truck pmts end 2031 | $15,750 | 2031 | | **$15,750** | | | | | | | | | | | | |
| Public Works | $50,000 | reserve | | **$50,000** | | | | | | | | | | | | |
| Pumphouse and Reservoir | $7,100,000 | 2027 | | **$3,000,000** | **$241,073** | | **$266,890** | | | | | | | | | |
| Sidewalks | $30,000 | 2027 | | **$5,000** | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | |
| Wheeler Ave North | $400,000 | deferred | | | | | | | | | | | | | | |
| Wheeler Ave South | $600,000 | deferred | | | | | | | | | | | | | | |
| South Lift Station | $1,000,000 | deferred | | | | | | | | | | | | | | |
| Prospect Ave | $1,400,000 | deferred | | | | | | | | | | | | | | |
| Skating Rink Concrete | $100,000 | deferred | | | | | | | | | | | | | | |
| Dog Park | $40,000 | deferred | | | | | | | | | | | | | | |
| Campground | $6,000 | 2027 | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | |
| New Fire Hall | $450,000 | deferred | | | | | | | | | | | | | | |
| Main Street Revitalization | | deferred | **unknown** | | | | | | | | | | | | | |
| Electronic Reader Boards | $120,000 | deferred | | | | | | | | | | | | | | |
| Pacific Park Gazebo | $50,000 | deferred | | | | | | | | | | | | | | |
| Washroom at Rose Park | | deferred | **unknown** | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | |
| Acme Hwy Signage | | deferred | **unknown** | | | | | | | | | | | | | |
| Manhole /Street Repairs | $100,000 | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | |
| Columbarium | $50,000 | | | | | | | | | | | | | | | |
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| | | | | | | | | | | | | | | | | |
| **Total Expenditures** | **$11,511,750** | | | | | | | | | | | | | | | |

# DRAFT Operating Budget and 2027-2030 Nov 23 2026

## REVENUES

| GL # | DESCRIPTION | 2026 Budget | 2027 Budget | 2028 Budget | 2029 Budget | 2030 Budget |
|---|---|---|---|---|---|---|
| **LEGISLATIVE** | | | | | | |
| **LEGISLATIVE REVENUE** | | | | | | |
| 1-00-00-190-00 | Electric Power Pipe Line Cable TV | | | | | |
| 1-00-00-230-00 | Federal Grants | | | | | |
| 1-00-00-240-00 | Prov Grants in Lieu of Taxes | | | | | |
| 1-00-00-510-00 | Penalties and Costs on Taxes | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| 1-00-00-540-00 | Franchise - Fortis 3% | 15,272.00 | 15,272.00 | 15,272.00 | 15,272.00 | 15,272.00 |
| 1-00-00-541-00 | Franchise - ATCO (Letter Aug 29 23) 20% | **43,928.00** | **43,928.00** | **43,928.00** | **43,928.00** | **43,928.00** |
| 1-00-00-550-00 | Return on Investments (Interest Earned) | **7,000.00** | **7,000.00** | **7,000.00** | **7,000.00** | **7,000.00** |
| 1-00-00-550-01 | | | | | | |
| 1-00-00-590-00 | Other Revenue from own Sources | | | | | |
| 1-00-00-740-00 | Provincial Unconditional Grants | | | | | |
| 1-00-00-762-00 | Contributions from Operating to Capital | | | | | |
| 1-00-00-841-00 | Provincial Conditional Grant | | | | | |
| 1-00-00-842-00 | LGFF Operating Grant | 98,678.00 | 98,678.00 | 98,678.00 | 98,678.00 | 98,678.00 |
| 1-00-00-843-00 | MSI Capital Grant | | | | | |
| 1-00-00-844-00 | CCBF formerly FGTF | | | | | |
| 1-00-00-845-00 | Kneehill County Urban Sustainability Grant | | | | | |
| 1-00-00-990-00 | Fines Prov. Govt. & other Govt. Revenue | | | | | |
| 1-11-00-400-00 | Property Sales Tax Sales/Expenses | | | | | |
| 1-11-00-410-00 | Sale of Goods | | | | | |
| 1-11-00-411-00 | FOIP | | | | | |
| 1-11-00-990-00 | Elections Grant | 0.00 | 0.00 | | | |
| **TOTAL LEGISLATIVE** | | **174,878.00** | **174,878.00** | **174,878.00** | **174,878.00** | **174,878.00** |
| **ADMINISTRATION** | | | | | | |
| **ADMINISTRATION REVENUE** | | | | | | |
| 1-12-00-004-00 | Sale of Land - capital | | | | | |
| 1-12-00-100-00 | Canada Summer Job Grant | | | | | |
| 1-12-00-341-00 | Fees for Admin | | | | | |
| 1-12-00-410-00 | General Services & Supplies Rev. | 3,500.00 | 3,500.00 | 3,500.00 | 3,500.00 | 3,500.00 |

## EXPENSES

| | | DESCRIPTION | 2026 Budget | 2027 Budget | 2028 Budget | 2029 Budget | 2030 Budget |
|---|---|---|---|---|---|---|---|
| **LEGISLATIVE - EXPENSES** | | | | | | | |
| **Council** | 2-11-00-110-00 | Wages | 35,000.00 | 40,000.00 | 40,200.00 | 41,000.00 | 41,000.00 |
| | 2-11-00-130-00 | CPP/EI | 1,000.00 | 1,020.00 | 1,020.00 | 1,020.00 | 1,020.00 |
| **Meetings** | | | | | | | |
| | 2-11-00-140-01 | Bruce McLeod - Meetings | 2,800.00 | 4,000.00 | 4,000.00 | 4,000.00 | 4,000.00 |
| | 2-11-00-140-02 | Jason Bates - Meetings | 2,000.00 | 2,000.00 | 2,000.00 | 2,000.00 | 2,000.00 |
| | 2-11-00-140-03 | | | | | | |
| | 2-11-00-140-04 | Rhonda Laking - Meetings | 5,000.00 | 5,000.00 | 5,000.00 | 5,000.00 | 5,000.00 |
| | 2-11-00-140-05 | Doreen Ternowetsky - Meetings | 2,400.00 | 2,500.00 | 2,500.00 | 2,500.00 | 2,500.00 |
| | 2-11-00-140-06 | David Simmons - Meetings | 1,500.00 | 2,000.00 | 2,000.00 | 2,000.00 | 2,000.00 |
| **Expense** | | | | | | | |
| | 2-11-00-141-01 | Bruce McLeod - Expense | 3,000.00 | 3,000.00 | 3,000.00 | 3,000.00 | 3,000.00 |
| | 2-11-00-141-02 | Jason Bates - Expense | 1,500.00 | 1,500.00 | 1,500.00 | 1,500.00 | 1,500.00 |
| | 2-11-00-141-03 | | | | | | |
| | 2-11-00-141-04 | Rhonda Laking - Expense | 2,800.00 | 1,500.00 | 1,500.00 | 1,500.00 | 1,500.00 |
| | 2-11-00-141-05 | Doreen Ternowetsky - Expense | 1,500.00 | 1,500.00 | 1,500.00 | 1,500.00 | 1,500.00 |
| | 2-11-00-141-06 | David Simmons - Expense | 1,500.00 | 1,500.00 | 1,500.00 | 1,500.00 | 1,500.00 |
| **Technology** | | | | | | | |
| | 2-11-00-219-00 | Council Technology | 1,200.00 | 1,200.00 | 2,400.00 | 1,200.00 | 1,200.00 |
| **Legislative** | 2-11-00-237-00 | AUMA AMSC membership and insurance | 550.00 | 550.00 | 550.00 | 550.00 | 550.00 |
| | | Strategic Plan | | | | | |
| | 2-11-00-510-00 | Conventions Courses | 9,000.00 | 8,000.00 | 8,000.00 | 8,000.00 | 8,000.00 |
| **Election** | 2-11-00-990-01 | elections - meetings travel | | | | | |
| | 2-11-00-990-02 | elections - wages | | | | | |
| | 2-11-00-990-03 | elections - supplies | | | | | |
| **TOTAL LEGISLATIVE** | | | **70,750.00** | **75,270.00** | **76,670.00** | **76,270.00** | **76,270.00** |
| **ADMINISTRATION EXPENSES** | | | | | | | |
| **Human Resources** | 2-12-00-110-00 | Administration Wages | 285,908.00 | 297,875.00 | 309,790.00 | 322,181.60 | 322,181.00 |
| | 2-12-00-110-01 | Wages DRP 2020 | | | | | |
| | 2-12-00-112-00 | Contract Fees | | | | | |
| | 2-12-00-113-00 | TAXservice fees | | | | | |
| | 2-12-00-114-00 | LAPP | 30,449.20 | 33,000.00 | 34,000.00 | 35,000.00 | 36,000.00 |

| | | | | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | | **Contract services** | 2-12-00-115-00 | Grant Writer | 1,863.00 | 1,863.00 | 1,863.00 | 1,863.00 | 1,863.00 |
| | | | | | | | | 2-12-00-116-00 | HR Downloads | | | | | |
| | | | | | | | | 2-12-00-118-00 | Janitorial | 14,000.00 | 16,000.00 | 16,000.00 | 16,000.00 | 16,000.00 |
| 1-12-00-411-00 | Miscellaneous Revenue | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | 2-12-00-119-00 | Contractor tnagible Capital Assets | | | | | |
| 1-12-00-412-00 | Tax/Utility Transfer Account | | | | | | | 2-12-00-120-00 | Accrued Vacation Pay | | | | | |
| 1-12-00-413-00 | Lease Revenue | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | 2-12-00-130.00 | CPP/EI | 23,587.41 | 24,574.69 | 25,557.68 | 26,579.98 | 26,579.93 |
| | | | | | | | | | benefits expense | 20,070.74 | 20,910.83 | 21,747.26 | 22,617.15 | 22,617.11 |
| 1-12-00-414-00 | Admin Grant Revenues | | | | | | | 2-12-00-131-00 | Health Spending Account | 3,500.00 | 3,500.00 | 3,500.00 | 3,500.00 | 3,500.00 |
| 1-12-00-415-00 | Other Capital Grants | | | | | | | 2-12-00-132-00 | WCB Payments | 14,500.00 | 15,500.00 | 16,000.00 | 16,000.00 | 16,000.00 |
| 1-12-00-416-00 | Federal Grants | | | | | | | 2-12-00-133-00 | Penny Write Offfs | | | | | |
| 1-12-00-520-00 | Licenses & Permits | 300.00 | 300.00 | 300.00 | 300.00 | 300.00 | | 2-12-00-135-00 | Employee Non payrolll benefits | | | | | |
| 1-12-00-521-00 | Business License | 100.00 | 100.00 | 100.00 | 100.00 | 100.00 | | 2-12-00-140-00 | Convent & Course Expense | 8,000.00 | 8,500.00 | 9,000.00 | 9,000.00 | 9,000.00 |
| 1-12-00-530-00 | MOST Grant | | | | | | | 2-12-00-141-00 | Administration Mileage Charges | 3,500.00 | 3,600.00 | 3,700.00 | 3,700.00 | 3,700.00 |
| 1-12-00-550-00 | Fee for NSF Cheque | | | | | | | | | | | | | |
| 1-12-00-551-00 | Dividend A.A.M.D.&C. Trading Division | | | | | | | | | | | | | |
| 1-12-00-570-00 | Insurance Proceeds | | | | | | | | | | | | | |
| 1-12-00-591-00 | GST Interest Received and Adjust | | | | | | | | | | | | | |
| 1-12-00-592-00 | Bank of Montreal Operating Loan | | | | | | | | | | | | | |
| 1-12-00-630-00 | Sale of Capital Assets | | | | | | | 2-12-00-212-00 | Photocopier Expenses | 7,500.00 | 7,500.00 | 7,500.00 | 7,500.00 | 7,500.00 |
| 1-12-00-762-00 | Transfer to Capital | | | | | | | 2-12-00-213-00 | Postage Meter Lease & Expenses | 2,500.00 | 2,500.00 | 2,500.00 | 2,500.00 | 2,500.00 |
| 1-12-00-762-01 | SuperNet Grant (M/A) | | | | | | | | | | | | | |
| 1-12-00-762-02 | AUMA grant Funding | | | | | | | | | | | | | |
| 1-12-00-832-00 | Donations to the Village | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | | | | | | | |
| 1-12-00-840-00 | Operating Grant | | | | | | | | | | | | | |
| 1-12-00-850-00 | Local Government Grants | | | | | | | | | | | | | |
| 1-12-00-921-00 | Withdrawn from Suplus Deferred Rev | | | | | | **Technology** | 2-12-00-216-00 | High Speed Internet | 1,800.00 | 1,800.00 | 1,800.00 | 1,800.00 | 1,800.00 |
| 1-12-00-930-00 | Contributions from Operating Function | | | | | | | 2-12-00-217-00 | Telephone | 4,000.00 | 4,000.00 | 4,000.00 | 4,000.00 | 4,000.00 |
| | | | | | | | | 2-12-00-218-00 | Fax Line | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| | | | | | | | | 2-12-00-219-00 | IT Services | 27,000.00 | 28,000.00 | 28,000.00 | 28,000.00 | 28,000.00 |
| | | | | | | | | 2-12-00-225-00 | Muniware Support Service | | | | | |
| 1-12-00-990-00 | Contributions from Others | | | | | | | 2-12-00-220-00 | RandR services | 15,950.00 | 15,950.00 | 15,950.00 | 15,950.00 | 15,950.00 |
| | | | | | | | | | Payroll services | 2,000.00 | 2,300.00 | 2,300.00 | 2,300.00 | 2,300.00 |
| | | | | | | | **Professional Services** | 2-12-00-231-00 | Audit Year End & Accounting | 23,811.00 | 24,393.00 | 19,383.00 | 19,383.00 | 19,383.00 |
| | | | | | | | | 2-12-00-232-00 | Legal | 5,000.00 | 5,000.00 | 5,000.00 | 5,000.00 | 5,000.00 |
| | | | | | | | | 2-12-00-237-00 | Insurance | 17,000.00 | 17,500.00 | 17,500.00 | 17,500.00 | 17,500.00 |
| | | | | | | | | 2-12-00-240-00 | Assessment Fees | 10,842.00 | 10,842.00 | 10,842.00 | 10,842.00 | 10,842.00 |
| | | | | | | | | 2-12-00-235-00 | Intergovernmental | | | | | |
| | | | | | | | | 2-12-00-300-00 | Legal Deductable | | | | | |
| | | | | | | | | 2-12-00-400-00 | Local Memberships | | | | | |
| | | | | | | | | 2-12-00-410-00 | Memberships | 500.00 | 500.00 | 500.00 | 500.00 | 500.00 |
| | | | | | | | | 2-12-00-420-00 | Regional Memberships | 2,800.00 | 2,800.00 | 2,800.00 | 2,800.00 | 2,800.00 |
| | | | | | | | | | | | | | | |
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| | | | | | | | | | | | | | | |
| | | | | | | | **General Services** | 2-12-00-510-00 | General Goods & Supplies | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 |

| | | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | | | 2-12-00-511-00 | Tax Sales Expenses | | | | | |
| | | | | | | | | 2-12-00-512-00 | Office Supplies | 8,000.00 | 8,000.00 | 8,000.00 | 8,000.00 | 8,000.00 |
| | | | | | | | | 2-12-00-513-00 | Health and Safety | 2,000.00 | 2,000.00 | 2,000.00 | 2,000.00 | 2,000.00 |
| | | | | | | | | 2-12-00-514-00 | Team Building | 2,000.00 | 2,000.00 | 2,000.00 | 2,000.00 | 2,000.00 |
| | | | | | | | | 2-12-00-530-00 | MOST Grant Expenses | | | | | |
| | | | | | | | **Utlities** | 2-12-00-540-00 | Utilities - Power | 3,800.00 | 4,200.00 | 4,200.00 | 4,200.00 | 4,200.00 |
| | | | | | | | | 2-12-00-541-00 | Utilities - Gas | 4,000.00 | 3,500.00 | 3,500.00 | 3,500.00 | 3,500.00 |
| | | | | | | | | 2-12-00-542-00 | Repairs and Maintenance | | | | | |
| | | | | | | | **Promotion** | 2-12-00-600-00 | Advertising & Promotions | 12,000.00 | 12,000.00 | 12,000.00 | 12,000.00 | 12,000.00 |
| | | | | | | | | 2-12-00-610-00 | Village Donations/Community Events | 5,000.00 | 5,000.00 | 5,000.00 | 5,000.00 | 5,000.00 |
| | | | | | | | | 2-12-00-650-00 | Hall Support | 1,500.00 | 1,800.00 | 1,800.00 | 1,800.00 | 1,800.00 |
| | | | | | | | | 2-12-00-710-00 | Regional Partnership (per capita 1.50/656) | 1,150.00 | 1,150.00 | 1,150.00 | 1,150.00 | 1,150.00 |
| | | | | | | | | 2-12-00-761-00 | Contributed to Operations | | | | | |
| | | | | | | | | 2-12-00-762-00 | Admin Capital Purchases | | | | | |
| | | | | | | | | 2-12-00-762-03 | Beautification Project | | | | | |
| | | | | | | | | 2-12-00-762-04 | Hall Expenses | 1,500.00 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| | | | | | | | | 2-12-00-763-00 | Regional Partnership | | | | | |
| | | | | | | | **Finance** | 2-12-00-810-00 | Bank Charges | 3,300.00 | 9,500.00 | 9,500.00 | 9,500.00 | 9,500.00 |
| | | | | | | | | 2-12-00-815-00 | Interest & Penalties Expense | 200.00 | 200.00 | 200.00 | 200.00 | 200.00 |
| | | | | | | | | 2-12-00-816-00 | Depreciation Expense | | | | | |
| | | | | | | | | 2-12-00-817-00 | Credit Card Fees | 750.00 | | | | |
| | | | | | | | | 2-12-00-990-00 | Grant Expenses | | | | | |
| **TOTAL ADMINISTRATION** | | **3,900.00** | **3,900.00** | **3,900.00** | **3,900.00** | **3,900.00** | **TOTAL ADMINISTRATION** | | | **573,281.35** | **600,758.51** | **611,582.93** | **626,866.73** | **627,866.04** |
| **PROTECTIVE SERVICES** | | | | | | | | | | | | | | |
| **FIRE DEPARTMENT** | | | | | | | **FIRE** | | | | | | | |
| | | | | | | | **Human Resources** | | | | | | | |
| 1-23-00-240-00 | Fire Dept - Money Transfers | | | | | | | 2-23-00-140-00 | Convent./Course/Training | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| | | | | | | | | 2-23-00-141-00 | Safety Inspections - Acme Fires | | | | | |
| 1-23-00-410-00 | Fire Fighting Revenue | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | 2-23-00-217-00 | Telephone | 750.00 | 600.00 | 600.00 | 600.00 | 600.00 |
| | | | | | | | **General Expense** | 2-23-00-237-00 | General Insurance | 13,500.00 | 14,500.00 | 14,500.00 | 14,500.00 | 14,500.00 |
| | | | | | | | | 2-23-00-237-01 | ICF Insurance Pumper Truck | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| 1-23-00-411-00 | County Share of Expenses per ICF | **48,244.00** | **49,208.88** | **50,193.06** | **51,196.92** | **52,220.86** | | 2-23-00-238-00 | Memberships/Honorariums | 18,000.00 | 18,000.00 | 18,000.00 | 18,000.00 | 18,000.00 |
| | | | | | | | | 2-23-00-239-00 | Insurance WCB | | | | | |
| | | | | | | | | 2-23-00-240-00 | Turn Out Gear | 11,000.00 | 12,000.00 | 12,000.00 | 12,000.00 | 12,000.00 |
| | | | | | | | | 2-23-00-245-00 | Office Supplies | 200.00 | 200.00 | 200.00 | 200.00 | 200.00 |
| | | | | | | | | 2-23-00-250-00 | Hydrant Repairs replacement | | | | | |
| | | | | | | | | 2-23-00-510-00 | Supplies, Repairs, Maint. License | 9,000.00 | 11,000.00 | 11,000.00 | 11,000.00 | 11,000.00 |
| 1-23-00-590-00 | ICF - Reimbursement of Expense | **800.00** | **800.00** | **800.00** | **800.00** | **800.00** | | | | | | | | |
| 1-23-00-630-00 | Sale of Capital Assets | | | | | | | | | | | | | |
| 1-23-00-800-00 | Fire Fighting Grants | | | | | | **Vehicles** | 2-23-00-511-00 | Fire truck (Pumper) Engine 21 | 2,500.00 | 1,500.00 | 1,500.00 | 1,500.00 | 1,500.00 |
| | | | | | | | | 2-23-00-512-00 | County & Linden Expenses | | | | | |
| 1-23-00-840-00 | BMO Bank Loan Blue Crest Acquisition | | | | | | | 2-23-00-513-00 | 2011 Bush Buggy Unit 28 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| 1-23-00-920-00 | Withdrawn from Operating Reserves F.D. | | | | | | | 2-23-00-514-00 | Command 2004 GMC Unit 20 | 500.00 | 1,560.00 | 1,560.00 | 1,560.00 | 1,560.00 |
| | | | | | | | | 2-23-00-515-00 | Fire Hall Building Maintenance | 400.00 | 600.00 | 600.00 | 600.00 | 600.00 |
| 1-23-00-990-00 | MVC Revenue | **20,000.00** | **20,000.00** | **20,000.00** | **20,000.00** | **20,000.00** | | 2-23-00-516-00 | Tanker Truck - Tender 25 | 2,500.00 | 2,500.00 | 2,500.00 | 2,500.00 | 2,500.00 |
| | | | | | | | | 2-23-00-517-00 | Rescue Unit - Squad 24 | 2,400.00 | 2,400.00 | 2,400.00 | 2,400.00 | 2,400.00 |
| | | | | | | | | 2-23-00-518-00 | MVC Money transfers | | | | | |

| | | | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | | | 2-23-00-519-00 | 2020 pumper truck cap | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | | | | | | | 2-23-00-521-00 | ICF Fire Agreement | 0.00 | 0.00 | | | |
| | | | | | | | **Utilities** | 2-23-00-540-00 | Utilities - Power | 3,000.00 | 3,000.00 | 3,000.00 | 3,000.00 | 3,000.00 |
| | | | | | | | | 2-23-00-541-00 | Utilities - Gas | 2,500.00 | 3,000.00 | 3,000.00 | 3,000.00 | 3,000.00 |
| | | | | | | | | 2-23-00-761-00 | Transfers from Capital | | | | | |
| | | | | | | | | 2-23-00-770-00 | Donations | | | | | |
| | | | | | | | | 2-23-00-831-00 | Fire Hall Building Maintenance | | | | | |
| | **TOTAL FIRE** | **69,044.00** | **70,008.88** | **70,993.06** | **71,996.92** | **73,020.86** | **TOTAL FIRE** | | | **69,250.00** | **73,860.00** | **73,860.00** | **73,860.00** | **73,860.00** |
| | | | | | | | | | | | | | | |
| **EMERGENCY/DISASTER - REVENUE** | | | | | | | **EMERGENCY/DISASTER - EXPENSES** | | | | | | | |
| 1-24-00-410-00 | Disaster Service Revenue DRP | | | | | | **Human Resources** | 2-24-00-140-00 | Disaster Courses/Training | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| 1-24-00-840-00 | Grants | | | | | | | 2-24-00-217-00 | Internet for the Hall | 0.00 | 1,500.00 | 1,500.00 | 1,500.00 | 1,500.00 |
| 1-24-00-840-01 | DRP Revenue | | | | | | | 2-24-00-271-00 | DEM Honorarium | 1,500.00 | 1,500.00 | 1,500.00 | 1,500.00 | 1,500.00 |
| | | | | | | | **Contract Services** | 2-24-00-280-00 | 911 Dispatch (paid to county- ICF) | 2,000.00 | 2,000.00 | 2,000.00 | 2,000.00 | 2,000.00 |
| | | | | | | | | 2-24-00-510-00 | Disaster Services Expense | | | | | |
| **TOTAL DISASTER** | | **0** | **0** | **0** | **0** | **0** | **TOTAL DISASTER** | | | **4,500.00** | **6,000.00** | **6,000.00** | **6,000.00** | **6,000.00** |
| | | | | | | | | | | | | | | |
| **BYLAW - REVENUE** | | | | | | | **BYLAW - EXPENSES** | | | | | | | |
| 1-26-00-410-00 | By Law Revenue | | | | | | | | | | | | | |
| 1-26-00-525-00 | Dog Licenses | 1,200.00 | 1,200.00 | 1,200.00 | 1,200.00 | 1,200.00 | | 2-26-00-232-00 | Peace Officer Contract Kneehill | 2,000.00 | 600.00 | 600.00 | 600.00 | 600.00 |
| 1-26-00-526-00 | Cat Licenses | 200.00 | 200.00 | 200.00 | 200.00 | 200.00 | | 2-26-00-240-00 | Policing Costs per AB Gov | 44,000.00 | 42,978.31 | 50,000.00 | 50,000.00 | 50,000.00 |
| 1-26-00-530-00 | Bylaw Fines | | | | | | | | | | | | | |
| | | | | | | | | 2-26-00-270-00 | Bylaw Expenses | | | | | |
| | | | | | | | | 2-26-00-271-00 | Bylaw Enforcement Tri Community | 34,185.00 | 25,000.00 | 35,000.00 | 35,000.00 | 35,000.00 |
| | **TOTAL BYLAW** | **1,400.00** | **1,400.00** | **1,400.00** | **1,400.00** | **1,400.00** | **TOTAL BYLAW** | | | **80,185.00** | **68,578.31** | **85,600.00** | **85,600.00** | **85,600.00** |
| | | | | | | | | | | | | | | |
| **TOTAL PROTECTIVE SERVICES** | | **70,444.00** | **71,408.88** | **72,393.06** | **73,396.92** | **74,420.86** | **TOTAL PROTECTIVE SERVICES** | | | **153,935.00** | **148,438.31** | **165,460.00** | **165,460.00** | **165,460.00** |
| | | | | | | | **ROADS, STREETS, LIGHTING** | | | | | | | |
| **ROADS, STREETS, LIGHTING REVENUE** | | | | | | | **ROADS, STREETS, LIGHTING EXPENSES** | | | | | | | |
| | | | | | | | | | | | | | | |
| | | | | | | | **Human Resources** | 2-32-00-110-00 | Wages | 124,848.00 | 127,000.00 | 128,400.00 | 129,000.00 | 130,000.00 |
| | | | | | | | | 2-32-00-111-00 | Casual Labour | | | 0.00 | 0.00 | 0.00 |
| 1-32-00-100-00 | Summer Temporary Labour Grant STEP | | | | | | | 2-32-00-114-00 | LAPP Employer Expenses | 13,296.31 | 13,800.00 | 13,900.00 | 14,000.00 | 14,200.00 |
| 1-32-00-401-00 | Federal Grants - Capital | | | | | | | 2-32-00-121-00 | Road Repair | | 0.00 | 0.00 | 0.00 | 0.00 |
| 1-32-00-410-00 | Roads General Revenue | | | | | | | 2-32-00-130.00 | CPP/EI | 10,299.96 | 10,477.50 | 10,593.00 | 10,642.50 | 10,725.00 |
| | | | | | | | | | Health Benefits | 8,764.33 | 8,915.40 | 9,013.68 | 9,055.80 | 9,126.00 |
| 1-32-00-530-00 | Sale of Gravel | | | | | | | 2-32-00-135-00 | Accrued Vacation Pay | | | 0.00 | 0.00 | 0.00 |
| 1-32-00-590-00 | Revenue Roads, Streets etc | | | | | | | 2-32-00-140-00 | Convention & Course Expenses | | | | | |
| 1-32-00-630-00 | Saale of Capital Assets | | | | | | **General** | 2-32-00-217-00 | Cell Phone | 2,800.00 | 2,800.00 | 2,800.00 | 2,800.00 | 2,800.00 |
| 1-32-00-635-00 | Gain (Loss) on Sale of Assets | | | | | | | | | | | 0.00 | 0.00 | 0.00 |
| 1-32-00-762-00 | Transfer to Capital | | | | | | | 2-32-00-237-00 | Insurance,Fees,Memberships | 4,500.00 | 12,000.00 | 12,734.50 | 12,734.50 | 12,734.50 |
| | | | | | | | | 2-32-00-300-00 | Safety Equipment | 500.00 | 500.00 | 500.00 | 500.00 | 500.00 |
| | | | | | | | | 2-32-00-400-00 | Contracted Services | 1,500.00 | 3,000.00 | 3,121.00 | 3,121.00 | 3,121.00 |
| | | | | | | | | 2-32-00-410-00 | Engineering | 12,000.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 1-32-00-840-00 | BMO Loan Fund Acquisition | | | | | | | 2-32-00-510-00 | General Repairs & Maintenance | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| 1-32-00-841-00 | Provincial AMIP Grant | | | | | | | 2-32-00-511-00 | 1st Call Locates | 230.00 | | | | |
| 1-32-00-842-00 | Clarke Street Project | | | | | | | | | | | | | |
| 1-32-00-920-00 | Road Trans Withdrawn from Oper Reserv | | | | | | **Vehicles Equipment** | 2-32-00-512-00 | Bobcat - Repairs/Fuel | 6,000.00 | 8,000.00 | 8,000.00 | 8,000.00 | 8,000.00 |

| | | | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 1-32-00-921-00 | Withdrawn from Deferred Revenue | | | | | | | 2-32-00-513-00 | John Deere Tractor - Repairs/Fuel | 6,000.00 | 4,000.00 | 4,000.00 | 4,000.00 | 4,000.00 |
| | | | | | | | | 2-32-00-515-00 | 2021 Snow Sweeper | 100.00 | 100.00 | 106.12 | 106.12 | 106.12 |
| | | | | | | | | 2-32-00-516-00 | Lawn Equip - Repairs/Fuel | 2,200.00 | 2,200.00 | 2,400.00 | 2,400.00 | 2,400.00 |
| | | | | | | | | 2-32-00-518-00 | 2012 Ford F250 Sander Repairs/Fuel | 5,000.00 | 2,000.00 | 2,000.00 | 2,000.00 | 2,000.00 |
| | | | | | | | | 2-32-00-519-00 | International Dump Truck 1992 Repairs/Fue | 4,000.00 | 2,000.00 | 2,000.00 | 2,000.00 | 2,000.00 |
| | | | | | | | | 2-32-00-520-00 | Shop Supplies Equipment | 6,000.00 | 6,000.00 | 6,000.00 | 6,000.00 | 6,000.00 |
| | | | | | | | | 2-32-00-530-00 | Gravel, Asphalt, Oil | 5,500.00 | 5,000.00 | 5,000.00 | 5,000.00 | 5,000.00 |
| | | | | | | | | 2-32-00-531-00 | Sand and Snow Removal | 4,000.00 | 4,000.00 | 4,000.00 | 4,000.00 | 4,000.00 |
| | | | | | | | | 2-32-00-533-00 | Street Sign Supplies Xmas | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| | | | | | | | | 2-32-00-534-00 | Calcium Chloride | 5,500.00 | 5,750.00 | 5,750.00 | 5,750.00 | 5,750.00 |
| | | | | | | | | 2-32-00-540-00 | Utilities | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | | | | | | | 2-32-00-541-00 | Utilities - Gas | 3,000.00 | 3,500.00 | 3,750.00 | 3,750.00 | 3,750.00 |
| | | | | | | | | 2-32-00-542-00 | Street Lights | 46,000.00 | 46,000.00 | 46,000.00 | 46,000.00 | 46,000.00 |
| | | | | | | | | 2-32-00-630-00 | Kubota Expenses | | | 0.00 | 0.00 | 0.00 |
| | | | | | | | | 2-32-00-831-00 | ACFA Interest | | | 0.00 | 0.00 | 0.00 |
| | | | | | | | | | | | | 0.00 | 0.00 | 0.00 |
| | | | | | | | | | | | | 0.00 | 0.00 | 0.00 |
| **TOTAL ROADS** | | | | | | | **TOTAL ROADS** | | | **283,038.60** | **278,042.90** | **281,068.30** | **281,859.92** | **283,212.62** |
| **WATER SERVICES** | | | | | | | | | | | | | | |
| **WATER REVENUE** | | | | | | | **WATER EXPENSES** | | | | | | | |
| 1-41-00-400-00 | Provincial Grants Capital | | | | | | **Human Resources** | 2-41-00-110-00 | Wages | 23,346.78 | 23,500.00 | 23,500.00 | 23,500.00 | 23,500.00 |
| 1-41-00-410-00 | Sale of Water (Billing) 60622*5.15 | 300,083.00 | 312,203.30 | 312,203.30 | 312,203.30 | 312,203.30 | | 2-41-00-114-00 | LAPP Employer Portion | 2,486.43 | 2,502.75 | 2,502.75 | 2,502.75 | 2,502.75 |
| 1-41-00-411-00 | Sale of Water PumpHouse or Lagoon 60622.85 | | | | | | | 2-41-00-130-00 | CPP/EI | 1,926.11 | 1,938.75 | 1,938.75 | 1,938.75 | 1,938.75 |
| | | | | | | | | | Health Benefits | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | | | | | | | 2-41-00-141-00 | Convention & Course Expenses | 3,000.00 | 3,000.00 | 3,000.00 | 3,000.00 | 3,000.00 |
| 1-41-00-420-00 | WSG Fees | | | | | | | 2-41-00-217-00 | Telephone | 1,100.00 | 1,100.00 | 1,100.00 | 1,100.00 | 1,100.00 |
| 1-41-00-430-00 | Water maintenance Fee 8.5 | 33,915.00 | 34,680.00 | 34,680.00 | 34,680.00 | 34,680.00 | | 2-41-00-220-00 | Water Meter Installation | 800.00 | 800.00 | 0.00 | 0.00 | 0.00 |
| 1-41-00-431-00 | Uncollectible Utility Accounts | | | | | | | | | | | | | |
| 1-41-00-440-00 | Utilities Admin Fee 7.5 | 30,039.00 | 30,600.00 | 30,600.00 | 30,600.00 | 30,600.00 | | 2-41-00-237-00 | Insurance | 10,500.00 | 800.00 | 900.00 | 900.00 | 900.00 |
| | | | | | | | | 2-41-00-238-00 | Curb Stop Repairs | 8,000.00 | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| | | | | | | | | 2-41-00-239-00 | Hydrant Repairs - Replacement | | | | | |
| 1-41-00-630-00 | Water - other Revenues | | | | | | | | | | | | | |
| 1-41-00-830-00 | Fed ICAP Grant | | | | | | **Aqua 7** | 2-41-00-499-00 | KRWSC /Aqua 7 Deficit Contribution | 7,938.00 | 7,938.00 | 7,938.00 | 7,938.00 | 7,938.00 |
| | | | | | | | | 2-41-00-500-00 | Aqua 7 Service Fee 1667*12 | 20,004.00 | 20,004.00 | 20,004.00 | 20,004.00 | 20,004.00 |
| 1-41-00-840-00 | MSI Operating Grant | | | | | | | 2-41-00-501-00 | Capital Reserve Replacement .06*usage | 4,279.26 | 4,279.26 | 4,279.26 | 4,279.26 | 4,279.26 |
| 1-41-00-920-00 | Withdrawn for Deferred Revenue | | | | | | | 2-41-00-510-00 | Water Usage 67500 | 255,329.18 | 261,900.00 | 261,900.00 | 261,900.00 | 261,900.00 |
| | | | | | | | | | Purchase of 67500m3 Water Rate $3.88 | | | | | |
| | | | | | | | | | 2027-3.88 | | | | | |
| | | | | | | | | | 2028 -3.98 2029 4.08 | | | | | |
| | | | | | | | **Finance** | | | | | | | |
| | | | | | | | **General** | | | | | | | |
| | | | | | | | | 2-41-00-511-00 | General Repairs & Maintenance | 8,000.00 | 8,000.00 | 8,000.00 | 8,000.00 | 8,000.00 |

| | | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | | | 2-41-00-512-00 | Water Meters | 2,000.00 | 8,000.00 | 8,000.00 | 8,000.00 | 8,000.00 |
| | | | | | | | Technology | 2-41-00-512-01 | Accuflo - Neptune | 2,275.00 | 2,275.00 | 2,275.00 | 2,275.00 | 2,275.00 |
| | | | | | | | | 2-41-00-513-00 | | | | | | |
| | | | | | | | Vehicles | 2-41-00-516-00 | 2016 Silverado Repairs/Fuel | 3,000.00 | 5,000.00 | 5,000.00 | 5,000.00 | 5,000.00 |
| | | | | | | | | 2-41-00-517-00 | Courier Delivery | 500.00 | 600.00 | 600.00 | 600.00 | 600.00 |
| | | | | | | | | 2-41-00-520-00 | | | | | | |
| | | | | | | | Utilities | 2-41-00-540-00 | Utilities - Power, | 12,000.00 | 36,000.00 | 36,000.00 | 36,000.00 | 36,000.00 |
| | | | | | | | | 2-41-00-541-00 | Utilities - Gas, Propane | 2,500.00 | 7,000.00 | 7,000.00 | 7,000.00 | 7,000.00 |
| | | | | | | | | 2-41-00-762-02 | Reservoir Repairs | | | | | |
| **TOTAL WATER SERVICES** | | **364,037.00** | **377,483.30** | **377,483.30** | **377,483.30** | **377,483.30** | **TOTAL WATER SERVICES** | | | **368,984.76** | **404,637.76** | **403,937.76** | **403,937.76** | **403,937.76** |
| **WASTEWATER SERVICES** | | | | | | | | | | | | | | |
| **SANITARY SEWER REVENUE** | | | | | | | **SANITARY SEWER EXPENSES** | | | | | | | |
| | | | | | | | Human Resources | 2-42-00-110-00 | Wages | 20,006.28 | 20,006.58 | 20,406.70 | 20,406.70 | 20,406.70 |
| 1-42-00-000-00 | Sanitary Sewer Revenue | | | | | | | 2-42-00-114-00 | LAPP Employer Portion | 2,130.67 | 2,130.70 | 2,173.31 | 2,173.31 | 2,173.31 |
| 1-42-00-410-00 | Sale of Sewer (Billing) .75/m3 60623 M3 15%l | 57,591.71 | 55,320.00 | 55,320.00 | 55,320.00 | 55,320.00 | | 2-42-00-130-00 | CPP/EI/Health Benefits | 1,900.00 | 1,650.54 | 1,683.55 | 1,683.55 | 1,683.55 |
| | Soleterra waste water billing | | | | | | | | Health Benefits | | | | 1,432.55 | 1,432.55 |
| 1-42-00-411-00 | Sanitary Sewer Revenue | | | | | | | 2-42-00-230-00 | Engineering | | | | | |
| | | | | | | | Finance | 2-42-00-237-00 | Insurance | 1,060.00 | 650.00 | 700.00 | 700.00 | 700.00 |
| 1-42-00-430-00 | Sewer maintenance Fee 323/9.00/12 | 34,884.00 | 34,884.00 | 34,884.00 | 34,884.00 | 34,884.00 | General | 2-42-00-510-00 | Repairs & Maintenance | 8,000.00 | 8,000.00 | 8,000.00 | 8,000.00 | 8,000.00 |
| | | | | | | | | 2-42-00-515-00 | Lift Station Repairs and Maintenance | 15,000.00 | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| 1-42-00-440-00 | Soleterra D'Italia Lagoon Revenue | 5,000.00 | 5,000.00 | 5,000.00 | 5,000.00 | 5,000.00 | | 2-42-00-520-00 | Sewer Backup Repairs | 2,000.00 | 2,000.00 | 2,000.00 | 2,000.00 | 2,000.00 |
| 1-42-00-450-00 | Sunterra Greenhouse Lagoon Revenue | 5,000.00 | 5,000.00 | 5,000.00 | 5,000.00 | 5,000.00 | | | | | | | | |
| | Sale of lagoon Water to | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | | 2-42-00-525-00 | Sani Dump | 750.00 | 750.00 | 750.00 | 750.00 | 750.00 |
| | | | | | | | Utilities | 2-42-00-540-00 | Utilities | 4,200.00 | 4,200.00 | 4,200.00 | 4,200.00 | 4,200.00 |
| | | | | | | | | 2-42-00-545-00 | Line Flushing | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | | | | | | | 2-42-00-550-00 | Sludge Removal (reserve) | 8,000.00 | 8,000.00 | 8,000.00 | 8,000.00 | 8,000.00 |
| **TOTAL WASTEWATER SERVICES** | | **102,475.71** | **100,204.00** | **100,204.00** | **100,204.00** | **100,204.00** | **SANITARY SEWER EXPENSES** | | | **63,046.95** | **57,387.82** | **57,913.57** | **59,346.12** | **59,346.12** |
| **SOLID WASTE MANAGEMENT** | | | | | | | | | | | | | | |
| **SOLID WASTE MANAGEMENT REVENUE** | | | | | | | **SOLID WASTE MANAGEMENT EXPENSES** | | | | | | | |
| 1-43-00-410-00 | Sale of Garbage (Billing) #277*12*20 | 66,480.00 | 67,809.60 | 69,165.79 | 70,549.11 | 71,960.09 | Human Resources | 2-43-00-110-00 | Wages | 49,939.20 | 51,220.00 | 52,000.00 | 52,466.12 | 52,980.00 |
| | | | | | | | | 2-43-00-111-00 | Casual Labour | | | | | |
| | | | | | | | | 2-43-00-114-00 | LAPP Employer Portion | 5,318.52 | 5,454.93 | 5,538.00 | 5,587.64 | 5,642.37 |
| | | | | | | | | 2-43-00-119-00 | Drumheller per capita Transfer Station | 33,538.88 | 34,500.00 | 34,500.00 | 34,500.00 | 34,500.00 |
| | | | | | | | | 2-43-00-121-00 | Trailer Expenses | | | | | |
| 1-43-00-415-00 | Commercial one pickup 66*12*20 | 15,840.00 | 15,840.00 | 15,840.00 | 15,840.00 | 15,840.00 | | 2-43-00-130-00 | CPP/EI | 4,119.98 | 4,225.65 | 4,290.00 | 4,328.45 | 4,370.85 |
| 1-43-00-420-00 | Commercial two pickup | | | | | | | | Health Benefits | | 3,595.64 | 3,650.40 | 3,683.12 | 3,719.20 |
| | | | | | | | | 2-43-00-217-00 | Cellular Telephone | 650.00 | 660.00 | 670.00 | 670.00 | 670.00 |
| | | | | | | | | 2-43-00-237-00 | Insurance | 1,255.00 | 1,255.00 | 1,255.00 | 1,255.00 | 1,255.00 |
| | | | | | | | | 2-43-00-240-00 | Conventions & Course Expenses | | | | | |
| | | | | | | | Drumheller Waste | 2-43-00-270-00 | Land Fill Charges Drum Pick up | | | | | |

| | | | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | | | 2-43-00-270-01 | Transtor Loan payment | | | | | | |
| | | | | | | | | 2-43-00-271-00 | Landfill Chrg-MD of Kneehill for Linden site | **3,500.00** | | | | | |
| 1-43-00-430-00 | Kneehill County Contribution to Transfer Site | 30,000.00 | 30,600.00 | 31,212.00 | 31,836.00 | 31,836.00 | | 2-43-00-272-00 | Drum Levy per cap 2020 | | | | | | |
| 1-43-00-450-00 | Recycle Grant | | | | | | | 2-43-00-275-00 | SAEWA membership | | | | | | |
| | | | | | | | | | Seasonal Bins | 8,500.00 | 9,000.00 | 9,500.00 | 9,500.00 | 9,500.00 | |
| 1-43-00-630-00 | Sale of Capital Asset | | | | | | **Bins** | | | | | | | | |
| | | | | | | | **General** | | | | | | | | |
| | | | | | | | | 2-43-00-510-00 | General Repairs & Maintenance | 11,000.00 | 12,000.00 | 15,000.00 | 15,000.00 | 15,000.00 | |
| | | | | | | | **Vehicles** | 2-43-00-511-00 | Garbage Truck - repairs/fuel | 11,000.00 | 8,000.00 | 8,000.00 | 8,000.00 | 8,000.00 | |
| | | | | | | | | 2-43-00-512-00 | Recycling cost | | | | | | |
| | | | | | | | | 2-43-00-513-00 | Safety Equipment | | | | | | |
| | | | | | | | **Utilities** | 2-43-00-540-00 | Utilities | 3,000.00 | 3,000.00 | 3,000.00 | 3,000.00 | 3,000.00 | |
| **TOTAL WASTE MANAGEMENT REVENUE** | | **112,320.00** | **114,249.60** | **116,217.79** | **118,225.11** | **119,636.09** | **TOTAL WASTE MANAGEMENT REVENUE** | | | **131,821.59** | **132,911.22** | **137,403.40** | **137,990.34** | **138,637.42** | |
| **PUBLIC HEALTH** | | | | | | | | | | | | | | | |
| **FCSS** | | | | | | | **FCSS** | | | | | | | | |
| | | | | | | | **Grant** | 2-51-00-290-00 | Medical Clinic Funding | 1,212.00 | | | | | |
| | | | | | | | | | as per physician services agreement | 1,500.00 | 1,212.00 | | | | |
| | | | | | | | **Grant** | 2-51-00-750-00 | FCSS Requisition | 10,012.00 | 10,012.00 | 10,120.00 | 10,120.00 | 10,120.00 | |
| | | | | | | | | | additional coaching funding | | | | | | |
| | | | | | | | **STARS** | | 2 per capita | 0.00 | 1,500.00 | 1,500.00 | 1,500.00 | 1,500.00 | |
| **FCSS** | | | | | | | **FCSS** | | | **12,724.00** | **12,724.00** | **11,620.00** | **11,620.00** | **11,620.00** | |
| **CEMETERY REVENUE** | | | | | | | **CEMETERY EXPENSES** | | | | | | | | |
| 1-56-00-410-00 | Cemetery Revenue | 7,500.00 | 14,000.00 | 14,000.00 | 14,000.00 | 14,000.00 | **Human Resources** | 2-56-00-110-00 | Wages | 10,710.00 | 10,500.00 | 10,500.00 | 10,500.00 | 10,500.00 | |
| 1-56-00-420-00 | Columbarium Revenue | 3,500.00 | 9,000.00 | 9,000.00 | 9,000.00 | 9,000.00 | | 2-56-00-114-00 | LAPP Employer Portion | 1,140.62 | 1,118.25 | 1,118.25 | 1,118.25 | 1,118.25 | |
| 1-56-00-450-00 | Cemetery Donations | | | | | | | 2-56-00-130-00 | CPP/EI Employer Share | 883.58 | 866.25 | 866.25 | 866.25 | 866.25 | |
| 1-56-00-764-00 | Added from Operating Reserve | | | | | | | | Health Benefits | 751.84 | 737.10 | 737.10 | 737.10 | 737.10 | |
| 1-56-00-830-00 | CFEP III Cemetery Grant | | | | | | **Maintenance** | 2-56-00-420-00 | Columbarium Costs- move to capital | | | | | | |
| 1-56-00-990-00 | Capital Donations | | | | | | | 2-56-00-510-00 | Cemetery Costs | 3,000.00 | 4,000.00 | 4,000.00 | 4,000.00 | 4,000.00 | |
| 1-56-01-410-00 | refundable Monument Fee | | | | | | | 2-56-00-511-00 | Cemetery Improvements | 3,000.00 | 5,000.00 | 5,000.00 | 5,000.00 | 5,000.00 | |
| | | | | | | | **Finance** | 2-56-00-700-00 | Collumbarium | | | | | | |
| **TOTAL CEMETERY** | | **11,000.00** | **23,000.00** | **23,000.00** | **23,000.00** | **23,000.00** | **TOTAL CEMETERY** | | | **19,486.03** | **22,221.60** | **22,221.60** | **22,221.60** | **22,221.60** | |
| **TOTAL PUBLIC HEALTH REVENUE** | | **11,000.00** | **23,000.00** | **23,000.00** | **23,000.00** | **23,000.00** | **TOTAL PUBLIC HEALTH EXPENSES** | | | **32,210.03** | **34,945.60** | **33,841.60** | **33,841.60** | **33,841.60** | |
| **PLANNING** | | | | | | | | | | | | | | | |
| **PLANNING AND DEVELOPMENT** | | | | | | | **PLANNING AND DEVELOPMENT** | | | | | | | | |
| | | | | | | | | 2-61-00-300-00 | GIS Planning | | | | | | |
| **LAND USE ZONING REVENUES** | | | | | | | **TOURISM AND ECONOMIC DEVELOPMENT** | | | | | | | | |
| 1-62-00-510-00 | Economic Development Revenue | | | | | | | | Wages | 8,522.00 | 8,803.00 | 8,803.00 | 8,803.00 | 8,803.00 | |
| | | | | | | | | | CPP EI Employer Contribution | 536.89 | 554.59 | 554.59 | 554.59 | 554.59 | |

| | | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | | | | Benefits | 598.24 | 617.97 | 617.97 | 617.97 | 617.97 |
| 1-62-00-840-00 | STEP Employment Grant | | | | | | **Tourism** | 2-62-00-114-00 | LAPP Employer Portion | 907.59 | 937.52 | 937.52 | 937.52 | 937.52 |
| | | | | | | | **Advertising** | 2-62-00-220-00 | Tourism Advertising | | | | | |
| | | | | | | | **Econ Development** | 2-62-00-510-00 | Economic Deveopment Expense | | | | | |
| **SUB DIVISION REVENUE** | | | | | | | **SUB DIVISION EXPENSES** | | | | | | | |
| 1-66-00-400-00 | Sale of Land | **100,000.00** | **200,000.00** | **80,000.00** | **80,000.00** | **80,000.00** | | 2-66-00-110-00 | Wages | | | | | |
| | | | | | | | | 2-66-00-114-00 | LAPP Employer Portion | | | | | |
| 1-66-00-410-00 | Sale of Goods and Services | | | | | | | | rezoning costs | | | | | |
| 1-66-00-450-00 | Refundable Development Deposit | | | | | | | 2-66-00-237-00 | Engineering | | | | | |
| | | | | | | | | | | | | 0.00 | 0.00 | 0.00 |
| 1-66-00-590-00 | Rental of Subdivision Land | | | | | | **Land Development** | 2-66-00-410-00 | Cost of Land sales (Legal Realtor) | | | | | |
| 1-66-00-600-00 | Wetlands | | | | | | | 2-66-00-510-00 | Subdivision cost | | | | | |
| | Recovered Subdivision costs | | | | | | **GIS** | 2-66-00-511-00 | MRF -GIS Licensing | 810.00 | 810.00 | 810.00 | 810.00 | 810.00 |
| 1-66-00-841-00 | Subdivision Debenture Int Stabilization | | | | | | | 2-66-00-512-00 | Advertising Fees | | | | | |
| | | | | | | | | 2-66-00-514-00 | Subdivision cost - Palliser/surveyor | | | | | |
| | | | | | | | **Palliser** | 2-66-00-750-00 | Planning Requisition - Palliser | 12,600.00 | 15,000.00 | 15,000.00 | 15,000.00 | 15,000.00 |
| 1-66-00-900-00 | Trans Alta Lot Servicing | | | | | | | 2-66-00-831-00 | Aerial Photography | 2,065.00 | | | | |
| **TOTAL PLANNING REVENUE** | | **100,000.00** | **200,000.00** | **80,000.00** | **80,000.00** | **80,000.00** | **TOTAL PLANNING EXPENSES** | | | **26,039.72** | **26,723.08** | **26,723.08** | **26,723.08** | **26,723.08** |

## PARKS AND RECREATION

| | | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **GENERAL RECREATION REVENUE** | | | | | | | **GENERAL RECREATION EXPENSES** | | | | | | | |
| | | | | | | | **Human Resources** | 2-72-00-110-00 | Wages | 22,284.96 | 21,420.00 | 21,420.00 | 21,420.00 | 21,420.00 |
| **1-72-00-100-00** | Canada Summer Jobs | 2,500.00 | 2,500.00 | 2,500.00 | 2,500.00 | 2,500.00 | | 2-72-00-114-00 | LAPP Employer Portion | 1,500.00 | 2,281.23 | 2,281.23 | 2,281.23 | 2,281.23 |
| | | | | | | | | 2-72-00-119-00 | Wages | | | | | |
| 1-72-00-135-00 | Food Bank Bldg Donations | | | | | | | 2-72-00-130-00 | CPP/EI Employer Share | 1,403.95 | 1,349.46 | 1,349.46 | 1,349.46 | 1,349.46 |
| | | | | | | | | | benefits | 0.00 | 1,503.68 | 1,503.68 | 1,503.68 | 1,503.68 |
| 1-72-00-136-00 | Food Bank Bldg Grants | | | | | | **General** | 2-72-00-136-00 | Ball Diamond | 500.00 | 500.00 | 500.00 | 500.00 | 500.00 |
| 1-72-00-400-00 | Recreation Grants | | | | | | | 2-72-00-237-00 | Recreation Insurance incurred by Village | 15,000.00 | 15,000.00 | 15,000.00 | 15,000.00 | 15,000.00 |
| 1-72-00-410-00 | Sale of Goods and Service Recreation | | | | | | | 2-72-00-411-00 | Park Projects | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| | | | | | | | | 2-72-00-420-00 | Landscape Projects | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 1-72-00-411-00 | Recreation Donations - Kneehill | **45,000.00** | **45,900.00** | **46,818.00** | **47,754.00** | **47,754.00** | | 2-72-00-510-00 | Rec Expenses incurred by Village | 8,000.00 | 8,000.00 | 8,000.00 | 8,000.00 | 8,000.00 |
| 1-72-00-520-00 | Ball Diamond Concession Gldg Donations | | | | | | | 2-72-00-520-00 | Concession Building | | | | | |
| | | | | | | | | 2-72-00-540-00 | Utilities Power | 5,000.00 | 5,000.00 | 5,000.00 | 5,000.00 | 5,000.00 |
| | | | | | | | | 2-72-00-541-00 | Utilities Gas | | | | | |
| 1-72-00-521-00 | Concession Grants | | | | | | **Beautification** | | Seasonal Lights | | | | | |
| 1-72-00-730-00 | Federal Unconditional Grant | | | | | | | | | | | | | |
| 1-72-00-770-00 | Grants from Individuals/Org | | | | | | | | | | | | | |
| 1-72-00-840-00 | Prov Unconditional Grants Rec | | | | | | **s/b capital** | 2-72-00-762-00 | Playground Project | | | | | |
| 1-72-00-850-00 | Local Government Grants | | | | | | | | | | | | | |
| 1-72-00-920-00 | Withdrawn from Reserve | | | | | | | | | | | | | |
| 1-72-00-995-00 | MSP Revenue | **4,500.00** | **4,500.00** | **4,500.00** | **4,500.00** | **4,500.00** | **MSP Expense** | 2-72-00-995-00 | MSP expense | 9,000.00 | 9,000.00 | 9,000.00 | 9,000.00 | 9,000.00 |
| **TOTAL GENERAL RECREATION REVENUE** | | **52,000.00** | **52,900.00** | **53,818.00** | **54,754.00** | **54,754.00** | **TOTAL GENERAL RECREATION EXPENSES** | | | **63,688.91** | **65,054.37** | **65,054.37** | **65,054.37** | **65,054.37** |
| **SWIMMING POOL REVENUE** | | | | | | | **SWIMMING POOL EXPENSES** | | | | | | | |
| | | | | | | | **Grants** | 2-72-00-770-00 | Contribution to Swimming Pool Operations | 20,000.00 | 20,000.00 | 20,000.00 | 20,000.00 | 20,000.00 |
| **1-72-01-410-00** | Swimming Pool Sale of Goods and Services | | | | | | | | | | | | | |

| | | | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | | Operating | 2-72-01-237-00 | Insurance | 6,000.00 | 6,000.00 | 6,000.00 | 6,000.00 | 6,000.00 |
| | | | | | | | | 2-72-01-510-00 | General Goods and Supplies | | | | | |
| | | | | | | | | 2-72-01-540-00 | Utilities | | | | | |
| **TOTAL SWIMMING POOL REVENUE** | | **0.00** | **0.00** | | | | **TOTAL SWIMMING POOL EXPENSES** | | | **26,000.00** | **26,000.00** | **26,000.00** | **26,000.00** | **26,000.00** |
| | | | | | | | | | | | | | | | |
| **SKATING RINK - REVENUE** | | | | | | | **SKATING RINK - EXPENSES** | | | | | | | | |
| 1-72-02-411-00 | Skating Rink Donations | | | | | | **Operating** | | | | | | | | |
| 1-72-02-830-00 | Grant Funding - Skating Rink | | | | | | | 2-72-02-110-00 | Wages | 8,323.20 | 8,200.00 | 8,200.00 | 8,200.00 | 8,200.00 |
| 1-72-02-920-00 | Withdrawn from Reserve | | | | | | | 2-72-02-114-00 | LAPP | 886.42 | 873.30 | 873.30 | 873.30 | 873.30 |
| | | | | | | | | 2-72-02-130-00 | Cpp EI | 524.36 | 516.60 | 516.60 | 516.60 | 516.60 |
| | | | | | | | | | Benefits | | 575.64 | 575.64 | 575.64 | 575.64 |
| | | | | | | | | 2-72-02-271-00 | Skating Rink Attendant Contract | | | | | |
| | | | | | | | | 2-72-02-237-00 | Insurance | | | | | |
| | | | | | | | | 2-72-02-510-00 | General Goods & Supplies | 500.00 | 500.00 | 500.00 | 500.00 | 500.00 |
| | | | | | | | | 2-72-02-520-00 | repairs and maintenance | 1,000.00 | 1,500.00 | 1,500.00 | 1,500.00 | 1,500.00 |
| | | | | | | | **Utilities** | 2-72-02-540-00 | Utilities - Power | 1,400.00 | 1,400.00 | 1,400.00 | 1,400.00 | 1,400.00 |
| | | | | | | | | 2-72-02-541-00 | utilities Gas Shack | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| **TOTAL SKATING RINK REVENUE** | | | | | | | **TOTAL SKATING RINK EXPENSES** | | | **13,633.98** | **14,565.54** | **14,565.54** | **14,565.54** | **14,565.54** |
| | | | | | | | | | | | | | | | |
| **CAMPGROUND REVENUE** | | | | | | | **CAMPGROUND EXPENSES** | | | | | | | | |
| 1-72-10-410-00 | Campground Revenue | 14,000.00 | 14,000.00 | 14,000.00 | 14,000.00 | 14,000.00 | **Human resources** | **2-72-10-110-00** | Wages | 6,394.38 | 6,146.00 | 6,146.00 | 6,146.00 | 6,146.00 |
| 1-72-10-762-00 | Funding Campground Shower Facility | | | | | | | **2-72-10-114-00** | LAPP Employer Portion | 681.00 | 654.55 | 654.55 | 654.55 | 654.55 |
| | | | | | | | | 2-72-10-121-00 | Cell phone | 800.00 | 800.00 | 800.00 | 800.00 | 800.00 |
| | | | | | | | | | Benefits | 200.00 | 200.00 | 200.00 | 200.00 | 200.00 |
| 1-72-10-840-00 | Campground operating grant | | | | | | | 2-72-10-130-00 | CPP/EI Employer Contribution | 402.85 | 387.20 | 387.20 | 387.20 | 387.20 |
| | | | | | | | | 2-72-10-237-00 | Insurance | 270.00 | 270.00 | 270.00 | 270.00 | 270.00 |
| | | | | | | | | 2-72-10-271-00 | Campground Attendant Contract | | | | | |
| | | | | | | | **General** | | | | | | | |
| | | | | | | | | 2-72-10-510-00 | General Repairs & Maintenance | 2,400.00 | 2,400.00 | 2,400.00 | 2,400.00 | 2,400.00 |
| | | | | | | | **Utilities** | 2-72-10-540-00 | Electricity | 6,200.00 | 6,200.00 | 6,200.00 | 6,200.00 | 6,200.00 |
| | | | | | | | | 2-72-10-541-00 | Water | | | | | |
| **TOTAL CAMPGROUND REVENUE** | | **14,000.00** | **14,000.00** | **14,000.00** | **14,000.00** | **14,000.00** | **TOTAL CAMPGROUND - EXPENSES** | | | **17,348.23** | **17,057.75** | **17,057.75** | **17,057.75** | **17,057.75** |
| **TOTAL PARKS AND RECREATION REVENUE** | | **66,000.00** | **66,900.00** | **67,818.00** | **68,754.00** | **68,754.00** | **TOTAL PARKS AND RECREATION EXPENSES** | | | **120,671.12** | **122,677.66** | **122,677.66** | **122,677.66** | **122,677.66** |
| | | | | | | | **CULTURE** | | | | | | | |
| **Library Revenue** | | | | | | | | | | 1,800.00 | | | | |
| | | | | | | | | | Acme Municipal Library Annual Grant | | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| | | | | | | | | 2-74-01-770-00 | Grant to Library & Marigold | 8,300.00 | 8,613.78 | 8,613.78 | 8,613.78 | 8,613.78 |
| **TOTAL CULTURE REVENUE** | | | | | | | **TOTAL CULTURE EXPENSES** | | | **10,100.00** | **18,613.78** | **8,613.78** | **8,613.78** | **8,613.78** |
| | | | | | | | | | | | | | | |
| | | | | | | | **ACFA LOAN** | | | | | | | |
| | **LOAN REVENUE INTEREST** | | | | | | **ACFA LOAN - 30 yr Amortization pulled from ACFA website Sept 16, 2020** | | | | | | | |
| | | | | | | | | | **Principal - Annual** | 51,949.53 | 51,949.53 | 51,949.53 | 51,949.53 | 51,949.53 |

| | | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | | | 2-32-00-831-00 | Interest - Annual | 42,130.21 | 42,130.21 | 42,130.21 | 42,130.21 | 42,130.21 |
| | | | | | | | | | LOC Interest | 100,000.00 | 200,000.00 | 200,000.00 | 200,000.00 | 200,000.00 |
| | ACFA LOAN | | | | | | TOTAL LOAN | | | 194,079.74 | 294,079.74 | 294,079.74 | 294,079.74 | 294,079.74 |
| | BANK LOAN | | | | | | | | | | | | | |

## TOTAL OPERATING REVENUES & EXPENSES

| | | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| TOTAL OPERATING REVENUES | | 1,005,054.71 | 1,132,023.78 | 1,015,894.15 | 1,019,841.33 | 1,022,276.25 | TOTAL OPERATING EXPENSES | | | 2,027,958.87 | 2,194,486.39 | 2,219,971.82 | 2,237,666.73 | 2,240,665.81 |
| | | | | | | | | | | | | | | |
| | | | | | | | TRANSFER To/From CAPITAL RESERVE | | | 38,490.61 | 5,283.39 | -136,331.67 | -150,079.40 | #VALUE! |
| | | | | | | | | | | | | | | |
| | MUNICIPAL TAX | 2026 Tax | 2027 Tax | 2028 Tax | 2028 Tax | 2028 Tax | | | | | | | | |
| | Residential | 0.00 | 0.00 | | | | | | | | | | | |
| | Commercial | 0.00 | 0.00 | | | | | | | | | | | |
| 1-00-00-110-00 | Total Municlpal Property Tax | 1,061,394.77 | 1,067,746.00 | 1,067,746.00 | 1,067,746.00 | 1,067,746.00 | | | | | | | | |
| | growth property tax | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | | | | | | | |
| TOTAL MUNICIPAL REVENUES | | 2,066,449.48 | 2,199,769.78 | 2,083,640.15 | 2,087,587.33 | 2,090,022.25 | TOTAL MUNICIPAL EXPENSES | | | | | | | |

| | | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | PROPERTY TAXES REVENUE | | | | | | | | PROPERTY TAX EXPENSE | | | | | |
| | Requisition Levies | | | | | | | | Requistion Levies | | | | | |
| 1-00-00-150-00 | Alberta School Fund (Taxes Collected) | 220,000.00 | 220,000.00 | 220,000.00 | 220,000.00 | 220,000.00 | | 2-80-00-510-00 | Alberta School Fund Requisition (paid) | 178,725.57 | 178,725.57 | 178,725.57 | 178,725.57 | 178,725.57 |
| 1-00-00-160-00 | Kneehill Seniors Fund (Taxes Collected) | 10,500.00 | 10,500.00 | 10,500.00 | 10,500.00 | 10,500.00 | | 2-80-00-510-01 | Requisition - Kneehill Housing (paid) | 9,366.19 | 9,366.19 | 9,366.19 | 9,366.19 | 9,366.19 |
| 1-00-00-190-00 | DIP requisition (Taxes Collected) | 110.00 | 110.00 | 110.00 | 110.00 | 110.00 | | 2-80-00-510-02 | Designated Industrial Requisition (paid) | 98.45 | 98.45 | 98.45 | 98.45 | 98.45 |
| | NON Municipal requisitions collectable | 230,610.00 | 230,610.00 | 230,610.00 | 230,610.00 | 230,610.00 | | | NON Village requistions payable | 188,190.21 | 188,190.21 | 188,190.21 | 188,190.21 | 188,190.21 |
| | | | | | | | | | | | | | | |
| | Surplus carry forward from 2025 | 0.00 | 38,490.61 | 43,774.00 | -92,557.67 | -242,637.07 | | | | | | | | |
| | net financial assets from audited f/s | | | | | | | | | | | | | |
| | Surplus /Ddeficit | 38,490.61 | 5,283.39 | -136,331.67 | -150,079.40 | -150,643.56 | | | | | | | | |
| | | | | | | | | | | | | | | |
| | Accumulated Surplus | 38,490.61 | 43,774.00 | -92,557.67 | -242,637.07 | -393,280.64 | | | | | | | | |