



VILLAGE OF ACME

MASTER RATES BYLAW

BYLAW # 2024-01

A BYLAW OF THE COUNCIL OF THE VILLAGE OF ACME, IN THE PROVINCE OF ALBERTA TO ESTABLISH

WHEREAS, pursuant to the Municipal Government Act, Chapter M-26, Revised Statutes of Alberta 2000, as amended, a Municipal Council has authority to govern and the authority to pass Bylaws respecting the Municipality, including services provided by or on behalf of the Municipality; and

WHEREAS, pursuant to the Municipal Government Act, Chapter M-26, Revised Statutes of Alberta 2000, as amended, a Municipal Council has authority to govern and the authority to pass Bylaws respecting the municipality including establishing fees for licenses, permits and approvals that are higher for persons or businesses who do not reside or maintain a place of business in the municipality; and

WHEREAS the Municipal Council of the Village of Acme deem it appropriate to establish rates, fees, and charges for various licenses, permits, goods and services provided by the Village of Acme.

NOW THEREFORE, The Council of the Village of Acme, in the Province of Alberta, duly assembled, enacts as follows:

1. This bylaw shall be cited as the Master Rates Bylaw of the Village of Acme.
2. The annual rates, fees, and charges for various goods, licenses, permits and services shall be established as per Schedule "A" attached to and forming part of this Bylaw.
3. Bylaws which are hereby repealed are:
 - a) Bylaw # 2023-01 Master Rates Bylaw and all amendments thereto.
4. That this bylaw shall take effect on the date of the third and final reading.

Two handwritten signatures in blue ink are located in the bottom right corner of the page. The top signature is a large, stylized 'A' or similar character, and the bottom signature is a smaller, more cursive mark.

READ a first time this 4 day of January, 2024.




Mayor, Bruce McLeod



Chief Administrative Officer, Gary Sawatzky

READ a second time this 8 day of January, 2024.



Mayor, Bruce McLeod



Chief Administrative Officer, Gary Sawatzky

MOTION TO PROCEED TO THIRD READING - CARRIED UNANIMOUSLY

READ a third and final time this 8 day of January, 2024.



Mayor, Bruce McLeod



Chief Administrative Officer, Gary Sawatzky

Date Bylaw Signed: January 8th, 2024

**Schedule “A” BYLAW # 2024-01
VILLAGE OF ACME MASTER RATES BYLAW**

ADMINISTRATION SERVICES & FEES			
SERVICE	DESCRIPTION	RATE	
Photocopies	Black & White - per side	\$ 0.25	Plus GST
	Black & White - per side (non-profit)	\$ 0.05	Plus GST
	Color Copies - per side	\$ 0.50	Plus GST
	Color Copies - per side (non-profit)	\$ 0.10	Plus GST
Faxing	Incoming	\$ 1.00 per page	Plus GST
	Outgoing Local	\$ 1.00 per page	Plus GST
	Outgoing Long Distance	\$ 2.00 per page	Plus GST
NSF Cheque	Returned NSF Cheque	\$ \$50.00	Plus GST
Stop Payment	Stop Payment on a cheque	\$ 7.00	Plus GST
Business Licence:	In Village Business	\$ 5.00	GST Exempt
	Hawkers - Peddlers Business License Annual	\$ 50.00	GST Exempt
	Hawkers - Peddlers One Day License	\$ 20.00	GST Exempt
Tax Certificates	Tax Certificates	\$ 20.00	GST Exempt
Tax Registration	Tax Registration	per contracted fee	Per File
Nomination Fees / Council	Nomination Paper Filing Fee (as per Bylaw 2017-09)	\$100	Local Elect Act 29-2-b

FREEDOM OF INFORMATION AND PROTECTION ACT SERVICES (FOIPP)		
SERVICE / DESCRIPTION	RATE	
Searching for, Locating and Retrieving a Copy of a Record	\$ 6.75 per ¼ hour	Plus GST
Producing a Copy of a Record	\$ 6.75 per ¼ hour	Plus GST
Paper Copy	\$ 0.25 per page	Plus GST
Electronic Copies (ie. USB staff time at \$25.00/hr)	Cost basis	Plus GST
Large Format Such as Maps (staff time at \$25.00/hr)	Cost basis	Plus GST
Preparing and Handling a Record for Disclosure	\$ 6.75 per ¼ hour	Plus GST
Supervising the Examination of a Record	\$ 6.75 per ¼ hour	Plus GST
Shipping a Record or Copy of a Record	Cost basis	Plus GST
Minimum Charge per FOIPP Request plus staff time	\$ 25.00 min	Plus GST

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SERVICE / DESCRIPTION			
DESCRIPTION		RATE	
Altered	Dog & Cat	\$ 20.00 (January 1 - January 31)	GST Included
		\$ 35.00 (February 1 - December 30)	
Unaltered	Dog & Cat	\$ 35.00 (January 1 - January 31)	GST Included
		\$ 65.00 (February 1 - December 30)	
Tag	Replacement Tag	\$ 5.00	GST Included

CAMPGROUND FEES			
(Campground Fees Include GST)			
SERVICE	DESCRIPTION	RATE	
Site with Power and Water	50-Amp power	\$ 40.00	Per Night
Sites with Power and Water	30-Amp power	\$ 35.00	Per Night
Sites with No Services		\$ 30.00	Per Night
Tenting Sites - No Services		\$ 25.00	Per Night

CEMETERY SERVICES & FEES as per Cemetery Bylaw # 2021-07		
DESCRIPTION	RATE	
Plot for Burial or Cremation	\$ 500.00	Plus GST
Fee to Open & Close Grave - Full Burial	\$ 750.00	Plus GST
Fee to Open & Close Grave - for Cremation Burial	\$ 150.00	Plus GST
Perpetual Maintenance Fee - All Internments	\$ 350.00	Plus GST
Monument / Headstone Installation Permit Fee	\$ 50.00	Plus GST
Administration Fee (Plot & Niche Sales)	\$ 50.00	Plus GST
Weekend / Statutory Holiday Rates - Additional Fee	O/T rates	GST Exempt
Columbarium - 1 Niche with First Urn	\$ 1,250.00	Plus GST
Columbarium - Placing a Second Urn	\$ 100.00	Plus GST
Monument / Headstone Deposit Fee (Refundable if Monument/Headstone is Installed within 24 months of Burial)	\$ 500.00	GST Exempt

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PLANNING AND DEVELOPMENT SERVICES & FEES				
DEVELOPMENT SERVICES		DESCRIPTION	RATE	
Development Permits under 100 sq. ft.		Sheds under 100 sq. ft. and Fences	No charge	
Development Permits over 100 sq. ft.		Sheds (permanent or temporary) over 100 sq. ft., decks over 2 ft. high.	\$ 25.00	Plus cost of Additional Advertising Fees & GST
		House, Garage, House Additions, Commercial Buildings, Commercial Additions	\$ 50.00	Plus cost of Additional Advertising Fees & GST
Late Development Permit Fee Applications		For applications made after development is 50% complete with MPE Approval	\$ 250.00	Plus cost of Additional Advertising Fees & GST
Compliance Certificates		Compliance Certificates	\$ 50.00	Plus GST
Land Use Bylaw		Village of Acme	\$ 30.00	Per Copy
Municipal Development Plan		Village of Acme	\$ 30.00	Per Copy
Assessment Appeals	Residential	Assessment Appeals (Refundable if successful)	\$ 40.00	
	Non-Residential	Assessment Appeals (Refundable if successful)	\$ 650.00	
Development Permit Appeals Fee		Owner Adjacent	\$ 300.00	each
ASP/LUB		Amendment & Review	\$ 2,000.00	each
Municipal Development Plan		Amendment	\$ 2,000.00	
Inter-Municipal Development Plan		Development Plan Amendment	\$ 2,000.00	
Re-Zoning		Re-Designation	\$ 900.00	

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UTILITY RATES AND FEES			
**All Penalties are in addition to any cost to repair any damages caused by the violation.			
UTILITIES	DESCRIPTION	MONTHLY RATE	BI-MONTHLY RATE
All Utility Customers	Water Maintenance Fee	\$ 8.50	\$ 17.00
All Utility Customers	Utilities Administration Fee	\$ 7.50	\$ 15.00

WATER RATES		
WATER	DESCRIPTION	RATE
Water	Metered Premises – Consumption Charge (per cubic meter)	\$ 4.75 / m ³
Water	Premises without Meters – Flat Fee	\$ 150.00
Penalty	To be levied on unpaid account balances on the last day of every month – utility bills only	0.00 %
Initial Connection Fee	Initial Connection Fee	\$ 500.00
Re-connection Fee	Reconnection Fee charged to re-connect after disconnection for non-payment	\$ 40.00 \$ 150.00 after hours
Re-connection Fee	Fee charged to re-connect after complete official disconnection from water and wastewater services	\$ 500.00
Replacement Meters	Replacement Water Meters (first meter is free) Cost of meter & installation by plumber.	At Cost

SEWER RATES			
SEWER	DESCRIPTION	RATE	
Sewer	Base Rate	\$ 9.00 Monthly	\$ 18.00 Bi-monthly
Sewer	Regular User – Usage Charge (less than 750 cubic meters of water used per billing cycle)	\$ 0.55	
Sewer	Heavy User – Usage Charge (over 750 cubic meters but less than 1,060 cubic meters per billing cycle)	\$ 1.00	
Sewer	Heavy User – Usage Charge (over 1,060 cubic meters per billing cycle)	\$ 1.25	
Sewer	Unmetered Premises	\$ 13.00 Monthly	\$ 26.00 Bi-monthly

GARBAGE RATES			
GARBAGE	DESCRIPTION	MONTHLY RATE	BI-MONTHLY RATE
Garbage	Residential Properties	\$ 19.00	\$ 38.00
Garbage	Commercial/Industrial Properties (1 pick up per week)	\$ 19.00	\$ 38.00
Garbage	Commercial/Industrial Properties (2 pick ups per week)	\$ 38.00	\$ 76.00

**Schedule “A” BYLAW # 2024-01
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UTILITY PENALTIES				
SECTION	DESCRIPTION OF OFFENSE	FIRST OFFENCE	SECOND OFFENSE	SUBSEQUENT OFFENSE
4.03	Failing to use appropriate material in the construction of a water service line.	\$ 500.00	\$ 1,000.00	\$ 1,500.00
4.07	Unauthorized Connection made to a Water Line between the property line and the Meter.	\$ 1,000.00	\$ 1,500.00	\$ 2,000.00
4.08	Failing to give access to authorized Representative of the Village.	\$ 500.00	\$ 750.00	\$ 1,000.00
4.14	Interfering with, cutting or removing the wire seal on a water meter, valve, radio transmitter or outside readout.	\$ 500.00	\$ 750.00	\$ 1,000.00
4.15	Disconnecting a Water Meter or doing anything to impede the flow of water through the Water Meter.	\$ 750.00	\$ 1,250.00	\$ 1,500.00
4.16	Failing to follow water restrictions imposed by Council or the CAO.	\$ 150.00	\$ 350.00	\$ 550.00

SEWER PENALTIES				
SECTION	DESCRIPTION OF OFFENSE	FIRST OFFENCE	SECOND OFFENSE	SUBSEQUENT OFFENSE
5.01	The depositing of any unauthorized matter into the sewer.	\$ 500.00	\$ 750.00	\$ 1,000.00
5.02	Discharging into the sewer any liquid that would prejudicially affect the Wastewater system.	\$ 1,000.00	\$ 1,500.00	\$ 2,000.00
5.03	Making a connection to a Wastewater Line for the purposes of conveying. Discharging the contents of a privy, vault, manure pit or cesspool directly or indirectly into the Wastewater system or house drain connected therewith.	\$ 750.00	\$ 1,000.00	\$ 1,250.00
5.05	Discharging the contents of a privy, vault, manure pit or cesspool directly or indirectly into the Wastewater System or house drain connected therewith.	\$ 500.00	\$ 750.00	\$ 1,000.00
5.06	Turning, lifting, removing, raising or tampering with a manhole cover in any way.	\$ 250.00	\$ 500.00	\$ 700.00

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WASTEWATER & MANHOLE PENALTIES				
SECTION	DESCRIPTION OF OFFENSE	FIRST OFFENCE	SECOND OFFENSE	SUBSEQUENT OFFENSE
5.07 & 5.12	Unauthorized connection to the Village's Wastewater System.	\$ 750.00	\$ 1,250.00	\$ 1,750.00
5.08	Interfering with the free discharge of the Village's Wastewater System.	\$ 250.00	\$ 500.00	\$ 750.00
5.10	Unauthorized discharging trade or industrial waste into the Village's Wastewater works.	\$ 750.00	\$ 1,250.00	\$ 1,750.00
5.11	Failure to install grease traps when required.	\$ 250.00	\$ 500.00	\$ 750.00
7.01	Failure to obtain approval from the Village prior to connecting to the Village Water System plus additional costs of removal if necessary.	\$ 1,500.00	\$ 2,000.00	\$ 2,500.00
7.02	Failure to obtain approval from the Village prior to connecting to the Village Wastewater System plus additional costs of removal if necessary.	\$ 1,500.00	\$ 2,000.00	\$ 2,500.00
8.01	Depositing unauthorized substances into the Village's Storm Water System.	\$ 1,500.00	\$ 2,000.00	\$ 2,500.00

**Schedule “A” BYLAW # 2024-01
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FIRE INSPECTIONS		
DESCRIPTION	RATE	
Inspections for Licensing and Insurance		
Small Business	At cost	At cost
Multiple Occupancy	At cost	At cost
All Other Occupancy	At cost	At cost
Fire Safety Code Inspections	At cost	At cost
Occupant Load Calculation and Report		
Small Business	At cost	At cost
Multiple Occupancy	At cost	At cost
All Other Occupancy	At cost	At cost
Fire Works		
Fireworks Discharge Permit	No fee	
Burn Permits		
Burn Permit	No fee	
Fire Investigation Services		
Each Safety Code Officer	At cost	Plus Travel Costs
Witness Services – Each Safety Codes Officer	At cost	Plus Travel Costs
Witness – Civil Litigation	At cost	Plus Travel Costs

FIRE - All penalties are in addition to any cost to repair any damages caused by the violation				
SECTION	DESCRIPTION OF OFFENCE	FIRST OFFENCE	SECOND OFFENCE	SUBSEQUENT OFFENCE
4.22	Unauthorized Usage of or Tampering with a Fire Hydrant(s)	\$ 750.00	\$ 1,000.00	\$ 1,500.00
4.24	Blocking a Fire Hydrant Valve or Curb Stop	\$ 150.00	\$ 200.00	\$ 250.00
Fire Service Fees	Motor Vehicle Collision Rate - Equipment Charges	Current AB Infrastructure Rate Per Unit Per Hour		
	Fee for Service Recovery - Per Unit Per Hour	AB Infrastructure Rates		
	Fee for Service Recovery - Materials	Actual Expenses/Costs		
	Mutual Aid Response - Equipment, Man-Power or Other Resources			
	Mutual Aid Response - Equipment, Manpower or Other Resources	Pursuant to Mutual Aid Agreements		