



VILLAGE OF ACME
MASTER RATES BYLAW
BYLAW # 2023-01

A BYLAW OF THE COUNCIL OF THE VILLAGE OF ACME, IN THE PROVINCE OF ALBERTA TO ESTABLISH

WHEREAS, pursuant to the Municipal Government Act, Chapter M-26, Revised Statutes of Alberta 2000, as amended, a Municipal Council has authority to govern and the authority to pass Bylaws respecting the Municipality, including services provided by or on behalf of the Municipality; and

WHEREAS, pursuant to the Municipal Government Act, Chapter M-26, Revised Statutes of Alberta 2000, as amended, a Municipal Council has authority to govern and the authority to pass Bylaws respecting the municipality including establishing fees for licenses, permits and approvals that are higher for persons or businesses who do not reside or maintain a place of business in the municipality; and

WHEREAS the Municipal Council of the Village of Acme deem it appropriate to establish rates, fees and charges for various licenses, permits, goods and services provided by the Village of Acme.

NOW THEREFORE, The Council of the Village of Acme, in the Province of Alberta, duly assembled, enacts as follows:

1. This bylaw shall be cited as the Master Rates Bylaw of the Village of Acme.
2. The annual rates, fees, and charges for various goods, licenses, permits and services shall be established as per Schedule "A" attached to and forming part of this Bylaw.
3. Bylaws which are hereby repealed are:
 - a) Bylaw # 2022-01 Master Rates Bylaw and all amendments thereto.
4. That this bylaw shall take effect on the date of the third and final reading.

READ a first time this 9 day of JAN, 2023.



Mayor, Bruce McLeod



Chief Administrative Officer, Gary Sawatzky

READ a second time this 9 day of JAN, 2023.



Mayor, Bruce McLeod



Chief Administrative Officer, Gary Sawatzky

MOTION TO PROCEED TO THIRD READING - CARRIED UNANIMOUSLY

READ a third and final time this 9 day of JAN, 2023



Mayor, Bruce McLeod



Chief Administrative Officer, Gary Sawatzky

Date Bylaw Signed: Jan 9, 2023

**Schedule “A” BYLAW # 2023-01
VILLAGE OF ACME MASTER RATES BYLAW**

| ADMINISTRATION SERVICES & FEES | | | |
|--------------------------------|---|--------------------|------------------------|
| SERVICE | DESCRIPTION | RATE | |
| Photocopies | Black & White - per side | \$ 0.25 | Plus GST |
| | Black & White - per side (non-profit) | \$ 0.05 | Plus GST |
| | Color Copies - per side | \$ 0.50 | Plus GST |
| | Color Copies - per side (non-profit) | \$ 0.10 | Plus GST |
| Faxing | Incoming | \$ 1.00 per page | Plus GST |
| | Outgoing Local | \$ 1.00 per page | Plus GST |
| | Outgoing Long Distance | \$ 2.00 per page | Plus GST |
| NSF Cheque | Returned NSF Cheque | \$ \$50.00 | Plus GST |
| Stop Payment | Stop Payment on a cheque | \$ 7.00 | Plus GST |
| Business Licence: | In Village Business | \$ 5.00 | GST Exempt |
| | Hawkers - Peddlers Business License Annual | \$ 50.00 | GST Exempt |
| | Hawkers - Peddlers One Day License | \$ 20.00 | GST Exempt |
| Tax Certificates | Tax Certificates | \$ 20.00 | GST Exempt |
| Tax Registration | Tax Registration | per contracted fee | Per File |
| Nomination Fees / Council | Nomination Paper Filing Fee (as per Bylaw 2017-09) | \$100 | Local Elect Act 29-2-b |

| FREEDOM OF INFORMATION AND PROTECTION ACT SERVICES (FOIPP) | | |
|--|--------------------|----------|
| SERVICE / DESCRIPTION | RATE | |
| Searching for, Locating and Retrieving a Copy of a Record | \$ 6.75 per ¼ hour | Plus GST |
| Producing a Copy of a Record | \$ 6.75 per ¼ hour | Plus GST |
| Paper Copy | \$ 0.25 per page | Plus GST |
| Electronic Copies (ie. USB staff time at \$25.00/hr) | Cost basis | Plus GST |
| Large Format Such as Maps (staff time at \$25.00/hr) | Cost basis | Plus GST |
| Preparing and Handling a Record for Disclosure | \$ 6.75 per ¼ hour | Plus GST |
| Supervising the Examination of a Record | \$ 6.75 per ¼ hour | Plus GST |
| Shipping a Record or Copy of a Record | Cost basis | Plus GST |
| Minimum Charge per FOIPP Request plus staff time | \$ 25.00 min | Plus GST |

**Schedule “A” BYLAW # 2023-01
VILLAGE OF ACME MASTER RATES BYLAW**

| SERVICE / DESCRIPTION | | | |
|-----------------------|-----------------|-------------------------------------|--------------|
| DESCRIPTION | | RATE | |
| Altered | Dog & Cat | \$ 20.00 (January 1 - January 31) | GST Included |
| | | \$ 35.00 (February 1 - December 30) | |
| Unaltered | Dog & Cat | \$ 35.00 (January 1 - January 31) | GST Included |
| | | \$ 65.00 (February 1 - December 30) | |
| Tag | Replacement Tag | \$ 5.00 | GST Included |

| CAMPGROUND FEES | | | |
|-------------------------------|--------------|----------|-----------|
| (Campground Fees Include GST) | | | |
| SERVICE | DESCRIPTION | RATE | |
| Site with Power and Water | 50-Amp power | \$ 40.00 | Per Night |
| Sites with Power and Water | 30-Amp power | \$ 35.00 | Per Night |
| Sites with No Services | | \$ 30.00 | Per Night |
| Tenting Sites - No Services | | \$ 25.00 | Per Night |

| CEMETERY SERVICES & FEES as per Cemetery Bylaw # 2021-07 | | |
|--|-------------|------------|
| DESCRIPTION | RATE | |
| Plot for Burial or Cremation | \$ 500.00 | Plus GST |
| Fee to Open & Close Grave - Full Burial | \$ 750.00 | Plus GST |
| Fee to Open & Close Grave - for Cremation Burial | \$ 150.00 | Plus GST |
| Perpetual Maintenance Fee - All Internments | \$ 350.00 | Plus GST |
| Monument / Headstone Installation Permit Fee | \$ 50.00 | Plus GST |
| Administration Fee (Plot & Niche Sales) | \$ 50.00 | Plus GST |
| Weekend / Statutory Holiday Rates - Additional Fee | O/T rates | GST Exempt |
| Columbarium - 1 Niche with First Urn | \$ 1,250.00 | Plus GST |
| Columbarium - Placing a Second Urn | \$ 100.00 | Plus GST |
| Monument / Headstone Deposit Fee (Refundable if Monument/Headstone is Installed within 24 months of Burial) | \$ 500.00 | GST Exempt |

**Schedule “A” BYLAW # 2023-01
VILLAGE OF ACME MASTER RATES BYLAW**

| PLANNING AND DEVELOPMENT SERVICES & FEES | | | | |
|---|-----------------|--|-------------|--|
| DEVELOPMENT SERVICES | | DESCRIPTION | RATE | |
| Development Permits under 100 sq. ft. | | Sheds under 100 sq. ft. and Fences | No charge | |
| Development Permits over 100 sq. ft. | | Sheds (permanent or temporary) over 100 sq. ft., decks over 2 ft. high. | \$ 25.00 | Plus cost of Additional Advertising Fees & GST |
| | | House, Garage, House Additions, Commercial Buildings, Commercial Additions | \$ 50.00 | Plus cost of Additional Advertising Fees & GST |
| Late Development Permit Fee Applications | | For applications made after development is 50% complete with MPE Approval | \$ 250.00 | Plus cost of Additional Advertising Fees & GST |
| Compliance Certificates | | Compliance Certificates | \$ 50.00 | Plus GST |
| Land Use Bylaw | | Village of Acme | \$ 30.00 | Per Copy |
| Municipal Development Plan | | Village of Acme | \$ 30.00 | Per Copy |
| Assessment Appeals | Residential | Assessment Appeals (Refundable if successful) | \$ 40.00 | |
| | Non-Residential | Assessment Appeals (Refundable if successful) | \$ 650.00 | |
| Development Permit Appeals Fee | | Owner Adjacent | \$ 300.00 | each |
| ASP/LUB | | Amendment & Review | \$ 2,000.00 | each |
| Municipal Development Plan | | Amendment | \$ 2,000.00 | |
| Inter-Municipal Development Plan | | Development Plan Amendment | \$ 2,000.00 | |
| Re-Zoning | | Re-Designation | \$ 900.00 | |

**Schedule “A” BYLAW # 2023-01
VILLAGE OF ACME MASTER RATES BYLAW**

| UTILITY RATES AND FEES | | |
|---|------------------------------|---------------------|
| **All Penalties are in addition to any cost to repair any damages caused by the violation. | | |
| UTILITIES | DESCRIPTION | RATE |
| All Utility Customers | Water Maintenance Fee | \$ 17.00 Bi-monthly |
| All Utility Customers | Utilities Administration Fee | \$ 15.00 Bi-monthly |

| WATER RATES | | |
|------------------------|--|-----------------------------------|
| WATER | DESCRIPTION | RATE |
| Water | Metered Premises – Consumption Charge (per cubic meter) | \$ 4.75 / m ³ |
| Water | Premises without Meters – Flat Fee | \$ 150.00 |
| Penalty | To be levied on unpaid account balances on the last day of every month – utility bills only | 0.00 % |
| Initial Connection Fee | Initial Connection Fee | \$ 500.00 |
| Re-connection Fee | Reconnection Fee charged to re-connect after disconnection for non-payment | \$ 40.00 \$ 150.00 after hours |
| Re-connection Fee | Fee charged to re-connect after complete official disconnection from water and wastewater services | \$ 500.00 |
| Replacement Meters | Replacement Water Meters (first meter is free) Cost of meter & installation by plumber. | At Cost |

| SEWER RATES | | |
|-------------|--|---------------------|
| SEWER | DESCRIPTION | RATE |
| Sewer | Base Rate | \$ 18.00 Bi-monthly |
| Sewer | Regular User – Usage Charge (less than 750 cubic meters of water used per billing cycle) | \$ 0.55 |
| Sewer | Heavy User – Usage Charge (over 750 cubic meters but less than 1,060 cubic meters per billing cycle) | \$ 1.00 |
| Sewer | Heavy User – Usage Charge (over 1,060 cubic meters per billing cycle) | \$ 1.25 |
| Sewer | Unmetered Premises | \$ 26.00 Bi-monthly |

| GARBAGE RATES | | |
|---------------|--|----------|
| GARBAGE | DESCRIPTION | RATE |
| Garbage | Residential Properties | \$ 38.00 |
| Garbage | Commercial/Industrial Properties (1 pick up per week) | \$ 38.00 |
| Garbage | Commercial/Industrial Properties (2 pick ups per week) | \$ 76.00 |

**Schedule “A” BYLAW # 2023-01
VILLAGE OF ACME MASTER RATES BYLAW**

| UTILITY PENALTIES | | | | |
|--------------------------|--|----------------------|-----------------------|---------------------------|
| SECTION | DESCRIPTION OF OFFENSE | FIRST OFFENCE | SECOND OFFENSE | SUBSEQUENT OFFENSE |
| 4.03 | Failing to use appropriate material in the construction of a water service line. | \$ 500.00 | \$ 1,000.00 | \$ 1,500.00 |
| 4.07 | Unauthorized Connection made to a Water Line between the property line and the Meter. | \$ 1,000.00 | \$ 1,500.00 | \$ 2,000.00 |
| 4.08 | Failing to give access to authorized Representative of the Village. | \$ 500.00 | \$ 750.00 | \$ 1,000.00 |
| 4.14 | Interfering with, cutting or removing the wire seal on a water meter, valve, radio transmitter or outside readout. | \$ 500.00 | \$ 750.00 | \$ 1,000.00 |
| 4.15 | Disconnecting a Water Meter or doing anything to impede the flow of water through the Water Meter. | \$ 750.00 | \$ 1,250.00 | \$ 1,500.00 |
| 4.16 | Failing to follow water restrictions imposed by Council or the CAO. | \$ 150.00 | \$ 350.00 | \$ 550.00 |

| SEWER PENALTIES | | | | |
|------------------------|--|----------------------|-----------------------|---------------------------|
| SECTION | DESCRIPTION OF OFFENSE | FIRST OFFENCE | SECOND OFFENSE | SUBSEQUENT OFFENSE |
| 5.01 | The depositing of any unauthorized matter into the sewer. | \$ 500.00 | \$ 750.00 | \$ 1,000.00 |
| 5.02 | Discharging into the sewer any liquid that would prejudicially affect the Wastewater system. | \$ 1,000.00 | \$ 1,500.00 | \$ 2,000.00 |
| 5.03 | Making a connection to a Wastewater Line for the purposes of conveying. Discharging the contents of a privy, vault, manure pit or cesspool directly or indirectly into the Wastewater system or house drain connected therewith. | \$ 750.00 | \$ 1,000.00 | \$ 1,250.00 |
| 5.05 | Discharging the contents of a privy, vault, manure pit or cesspool directly or indirectly into the Wastewater System or house drain connected therewith. | \$ 500.00 | \$ 750.00 | \$ 1,000.00 |
| 5.06 | Turning, lifting, removing, raising or tampering with a manhole cover in any way. | \$ 250.00 | \$ 500.00 | \$ 700.00 |



**Schedule “A” BYLAW # 2023-01
VILLAGE OF ACME MASTER RATES BYLAW**

| WASTEWATER & MANHOLE PENALTIES | | | | |
|---|---|----------------------|-----------------------|---------------------------|
| SECTION | DESCRIPTION OF OFFENSE | FIRST OFFENCE | SECOND OFFENCE | SUBSEQUENT OFFENSE |
| 5.07 & 5.12 | Unauthorized connection to the Village's Wastewater System. | \$ 750.00 | \$ 1,250.00 | \$ 1,750.00 |
| 5.08 | Interfering with the free discharge of the Village's Wastewater System. | \$ 250.00 | \$ 500.00 | \$ 750.00 |
| 5.10 | Unauthorized discharging trade or industrial waste into the Village's Wastewater works. | \$ 750.00 | \$ 1,250.00 | \$ 1,750.00 |
| 5.11 | Failure to install grease traps when required. | \$ 250.00 | \$ 500.00 | \$ 750.00 |
| 7.01 | Failure to obtain approval from the Village prior to connecting to the Village Water System plus additional costs of removal if necessary. | \$ 1,500.00 | \$ 2,000.00 | \$ 2,500.00 |
| 7.02 | Failure to obtain approval from the Village prior to connecting to the Village Wastewater System plus additional costs of removal if necessary. | \$ 1,500.00 | \$ 2,000.00 | \$ 2,500.00 |
| 8.01 | Depositing unauthorized substances into the Village's Storm Water System. | \$ 1,500.00 | \$ 2,000.00 | \$ 2,500.00 |



**Schedule “A” BYLAW # 2023-01
VILLAGE OF ACME MASTER RATES BYLAW**

| FIRE INSPECTIONS | | |
|--|---------|-------------------|
| DESCRIPTION | RATE | |
| Inspections for Licensing and Insurance | | |
| Small Business | At cost | At cost |
| Multiple Occupancy | At cost | At cost |
| All Other Occupancy | At cost | At cost |
| Fire Safety Code Inspections | At cost | At cost |
| Occupant Load Calculation and Report | | |
| Small Business | At cost | At cost |
| Multiple Occupancy | At cost | At cost |
| All Other Occupancy | At cost | At cost |
| Fire Works | | |
| Fireworks Discharge Permit | No fee | |
| Burn Permits | | |
| Burn Permit | No fee | |
| Fire Investigation Services | | |
| Each Safety Code Officer | At cost | Plus Travel Costs |
| Witness Services – Each Safety Codes Officer | At cost | Plus Travel Costs |
| Witness – Civil Litigation | At cost | Plus Travel Costs |

| FIRE - All penalties are in addition to any cost to repair any damages caused by the violation | | | | |
|--|--|--|----------------|--------------------|
| SECTION | DESCRIPTION OF OFFENCE | FIRST OFFENCE | SECOND OFFENCE | SUBSEQUENT OFFENCE |
| 4.22 | Unauthorized Usage of or Tampering with a Fire Hydrant(s) | \$ 750.00 | \$ 1,000.00 | \$ 1,500.00 |
| 4.24 | Blocking a Fire Hydrant Valve or Curb Stop | \$ 150.00 | \$ 200.00 | \$ 250.00 |
| Fire Service Fees | Motor Vehicle Collision Rate - Equipment Charges | Current AB Infrastructure Rate Per Unit Per Hour | | |
| | Fee for Service Recovery - Per Unit Per Hour | AB Infrastructure Rates | | |
| | Fee for Service Recovery - Materials | Actual Expenses/Costs | | |
| Mutual Aid Response - Equipment, Man-Power or Other Resources | | | | |
| | Mutual Aid Response - Equipment, Manpower or Other Resources | Pursuant to Mutual Aid Agreements | | |